



**Regional Fire Authority
Governing Board
SPECIAL MEETING AGENDA**

**West Benton Regional
Fire Authority**
1200 Grant Avenue
Prosser, WA 99350

Special Board Meeting

DATE: March 13th, 2023

TIME: 18:00 hours – 6:00 P.M.

LOCATION: 1200 Grant Avenue – Station 310

WBFR Zoom Meeting Information:

[Click here to connect to the meeting](#)

Meeting ID: 785 739 0351

Please call the office for the password

1. Call to Order
2. Flag Salute
3. Roll Call/Establish Quorum
4. Public Comments

Members of the public, present at an online meeting, shall make the Board aware of their desire to speak by posting in the comment section by listing their name and the topic they wish to speak on. The public may comment on items relating to any matter related to WBRFA business under the Public Comment period. Public Comments are limited to three (3) minutes per person and no more than a total of fifteen (15) minutes shall be spent on any one subject. Citizens may also speak on individual agenda items on the printed agenda. The Chairperson will request for public comments at the time they are discussed or considered by the Board as presented on the WBRFA Agenda.

Consent Agenda Approval

03.13.23 Invoice
Claims#230305001-5011

Meeting Minutes: None
Total of Vouchers \$7,084.64
Voucher#: \$7,084.64

5. Old Business:

- None

**6. New Business:
Correspondences**

Governing Board

- None

Staff Reports

- Fire Chief – C. Damron
 - None
- Deputy Fire Chief – E. Clara
 - None
- Administrator – G. Carrasco
 - None

7. Executive Session

Pursuant to RCW None

8. Good Of the Order

***Reminder – Annual Personal Financial Affairs
Statement Due by 4/15/23**

9. Meeting Adjourned

Next Board Meeting 3/21/2023

SPECIAL MEETING



BOARD OF FIRE COMMISSIONERS NOTICE OF A SPECIAL MEETING

MONDAY MARCH 13TH 2023 – 6:00PM

NOTICE IS HEREBY GIVEN that the Board of Commissioners of West Benton Regional Fire Authority will hold a special meeting on Monday, March 13th, 2023, beginning at 6:00pm at West Benton Fire Rescue – 1200 Grant Street, Prosser, WA 99350. The purpose of this special meeting is to obtain voucher approvals.

Dated this 9th day of March 2023

Gayle Carrasco

Gayle R. Carrasco
Board Secretary

VOUCHER APPROVALS

West Benton Fire Rescue

Time: 14:39:19 Date: 03/13/2023

03/13/2023 To: 03/13/2023

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo	
230305001 101417 AUTOZONE	202	03/13/2023	Claims	1	48.87	AUTOZONE PURCHASES - FEB 2023	101417
230305002 100878 CARRASCO GAYLE	203	03/13/2023	Claims	1	45.00	REIMBURSE G.CARRASCO - DOL ABSTRACTS A.MARTINEZ, K.QUIJANO, C.PEDERSEN	100878
230305003 101821 CITY OF PROSSER	204	03/13/2023	Claims	1	34.25	CITY UTILITIES - BULLPEN - FEB 2023	101821
230305004 101823 CITY OF RICHLAND	205	03/13/2023	Claims	1	2,960.42	DISPATCH SERVICES - MAR 2023	101823
230305005 101935 COOK'S ACE HARDWARE	206	03/13/2023	Claims	1	282.46	ACE HARDWARE PURCHASES - FEB 2023	101935
230305006 101999 CRYSTAL SPRINGS	207	03/13/2023	Claims	1	82.60	DRINKING WATER COOLER - FEB 2023	101999
230305007 103404 O'REILLY AUTO PARTS	208	03/13/2023	Claims	1	336.14	OREILLY PURCHASES	103404
230305008 103469 PACIFIC OFFICE AUTOMATION	209	03/13/2023	Claims	1	165.09	B/W & COLOR COPY FEES 11/6/22-3/6/23	103469
230305009 104287 US BANK, CORPORATE PAYMENT SYSTEM	210	03/13/2023	Claims	1	2,189.68	USBANK CHARGES - FEB 2023	104287
230305010 104336 VERIZON	211	03/13/2023	Claims	1	440.13	DATA USAGE - MAR 2023	104336
230305011 104435 WASHINGTON FIRE CHIEFS	212	03/13/2023	Claims	1	500.00	WFCA 2023 ANNUAL CONFERENCE - C.DAMRON	104435

Total Vouchers:

7,084.64

VOUCHER APPROVALS

West Benton Fire Rescue

Time: 14:39:19 Date: 03/13/2023

03/13/2023 To: 03/13/2023

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo	County ID
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CERTIFICATION: We, the undersigned Board Members of West Benton Fire Rescue, do hereby certify, under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against West Benton Fire Rescue and that I am authorized to authenticate and certify to said claim.

Chairman

Board Member

Board Member

Board Member

Board Member

Administrator