

**WEST BENTON REGIONAL FIRE AUTHORITY
TUESDAY MARCH 7TH, 2023
WBRFA HEAD QUARTERS STATION 310**

CALL TO ORDER

Chairman R. Cobble called to order the March 7th, 2023, regular meeting for the West Benton Regional Fire Authority at 6:05pm. and he then led the participants in the Pledge of Allegiance

ROLL CALL

Present: Commissioner Chairman Randy Cobble, Vice Chair D. Moon were present. Commissioner Richard Clizbe and L. Galbraith were also present. Commissioner S. Williams attended the meeting via Zoom.

Others in attendance: Fire Chief Charles Damron, Deputy Fire Chief Erubiel Clara, and Administrator Gayle Carrasco.

PUBLIC COMMENTS

Chairman R. Cobble made a request for public comments. No public comments.

CONSENT AGENDA

Chairman Randy Cobble requested for comments or questions from the board on the consent agenda. Commissioner Chairman Randy Cobble requested a motion to approve the board agenda. Commissioner R. Clizbe made a motion to approve the consent agenda for March 7th, 2023, with the minutes for 2/21/23. Commissioner L. Galbraith seconded the motion. Passed unanimously. The motion carried.

OLD BUSINESS

Amended board meeting minutes for 1/17/21 and 2/7/23 were presented to board for approval. R. Clizbe made a motion to approve the amended meeting minutes for 1/17/23 and 2/7/23. Commissioner L. Galbraith seconded the motion. Passed unanimously. The motion carried.

NEW BUSINESS

CORRESPONDENCES:

- **Governing Board:**
- *Commissioners:* Commissioner R. Clizbe welcomed newly hired Deputy Fire Chief Erubiel Clara to the board meeting.
- **Staff Reports: Fire Chief Damron**
- *Chief's Report:* The well at station #320 is now functioning as the repairs have been completed. Chief Damron informed the board that he will be meeting with a contractor to discuss making repairs to the Bullpen fence. Damage caused by the wind has been done and Chief Damron will be having a contractor install stronger fence posts. The department Dozer will be on the hill doing rehab work, which provides staff the opportunity to obtain driver experience and training. Chief Damron and Chief Clara will be at BCFD#4 to view their new air trailer. This trailer is the same style Chief Damron has considered for the department. He will be inspecting the craftsmanship and the value of trailer is justified as an expense. Chief review the status of the hiring process for the Shift Captain position. Chief will interview the top (2) candidates this week. Chief Damron foresees a job offer will be given by the end of this week. The medical physical has been pre-scheduled for next Thursday, scheduling the physical appointments have been a month or more out with the provider the department uses. This employment fitness screener offered the least amount of waiting time. Chief Damron anticipates informing the board members of the candidate he

has selected by the next board meeting. Chief Damron informed the board that Deputy Chief Clara will be attending board meetings. Due to Chief Clara's training schedule he has been unavailable to attend board meetings since his promotion to Deputy Chief. Chief Damron described the commercial structure fire at FruitSmart that occurred Monday. Several other agencies assisted the department firefighters fight the fire. Chief Damron explains the location of the fire and containing the fire to its origin. The time of occurrence spanned from 11pm to approximately 3am. Unfortunately knocking out a few of the building's doors. Chief Damron commended his firefighting team and reports they all did great. Commissioner Clizbe asked the number level of department firefighters who responded. Chief Damron reported a teaming effort of approximately 12 firefighters on scene. 2 engines, the ladder truck both Fire Chief's responded to this fire. Chief Damron expressed his appreciation to the Grandview Fire Department who also reported to the fire with their command staff. Chief Damron provided the board with details on the recent drills that have been conducted by the department. An off-site drill was conducted at Lineage Logistics off Max Benitz Rd. Chief Damron invited both Grandview and Sunnyside Fire Departments. This week the drill scheduled will be at Grandview. The on-duty Shift Captain, Chief Damron will again meet up with the Fire Departments of Grandview and Sunnyside. End of report.

- **Staff Reports: Deputy Fire Chief Clara**
- Chief's Report: Chief Clara informed the board he will be observing the boards procedures and Chief Damron provided the board with a complete report of the department status. End of report.
- **Staff Reports: Administrator Carrasco**
- Administrator's Report: Administrator Carrasco stated the Department of Retirement System audit is not completed and believes this audit should be completed by the next board meeting. The time frame to receive the results of the DRS audit has not yet been provided by the DRS auditor. Chief Damron informed the board on his research into replacing BentonRea IT/Network services. A discussion ensued. End of Report.

EXECUTIVE SESSION

- Chairman R. Cobble confirmed the need for an executive session with Fire Chief Damron. No Executive Session Needed.

GOOD OF THE ORDER

- Chairman R. Cobble asked the board for items for the good of order. Next board meeting March 21st, 2023. No Items Provided.

ADJOURNMENT

- With no further business, Chairman R. Cobble adjourned the meeting at 6:22p.m.

RANDALL COBBLE, CHAIRMAN

The West Benton Regional Fire Authority's minutes are intended to be a reasonable summary of the RFA's governing board deliberations and actions. The Minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the West Benton Regional Fire Authority Board.

GAYLE CARRASCO
BOARD SECRETARY