

**WEST BENTON REGIONAL FIRE AUTHORITY  
TUESDAY FEBRUARY 4<sup>TH</sup>, 2022  
WBRFA HEADQUARTERS STATION 310**

**CALL TO ORDER AND FLAG SALUTE**

Chairman Williams called to order the special meeting for February 4<sup>th</sup>, 2022, for the West Benton Regional Fire Authority Board at 6:00pm and he then led the participants in the Pledge of Allegiance.

**ROLL CALL**

**Members Present:** Chairman Shane Williams and Vice Chair David Moon, Commissioners Richard Clizbe, Randy Cobble and Lisa Galbraith via Zoom.

**Others in attendance:** Fire Chief Charles Damron and Administrator Gayle Carrasco.

**Public Audience:** No attendees present.

**PUBLIC COMMENTS**

The Board Chairman Shane Williams called for public comments. No public comments.

**SPECIAL BUSINESS**

Commissioner R. Cobble made a motion to accept the Fire Chief Damron employment contract as written. Chairman Shane Williams seconded the motion. The Chair requests any items or concerns for discussion. Commissioner Galbraith expresses to move into executive session under 42.30.110(g) as this is genuinely good practice of the board. Commissioner Clizbe states for the record a contract has been previously approved by the board for Fire Chief Damron, then expresses his question as to why the special meeting was called. Commissioner Moon clarifies with the Chair the next steps for the motions. Chairman William reviews the all-in favor, with the result decision being 2 ayes, and 2 nays. The motion did not pass.

**EXECUTIVE SESSION**

Chairman Williams stated that the board will break into Executive Session per 42.30.110(g) at 6:12p.m. for 18 minutes to reconvene by 6:30p.m. The board announced at 6:30p.m. it was necessary to extend the executive session for an additional 10 minutes to reconvene by 6:40p.m. The board ended the Executive Session and resumed the special board meeting at 6:45p.m. No Action Taken.

**SPECIAL BUSINESS**

Chair requests and then articulates the motion is for the board to accept the Fire Chief contract as amended in article 6 on appendix A section 3, in reference to the unpaid sick leave paid out at 100% in the event of retirement or death. Then article 5 appendix C address termination without cause or resignation by Chief Damron, the pay out would be at 3:1 payout. Amending reviews in the first year to (2) - 6-month evaluations within Article 10 section C, and the review results will be conducted and then presented by the board Chair to the board. With the specified changes to the contract by Chairman Williams, Commissioner Clizbe makes a motion to accept this contract and thus it be presented to the board at the next board meeting for final approval on 2/15/2022. Seconded by Commissioner Cobble. Passed Unanimously. Motion Carries.

**GOOD OF THE ORDER**

Chairman Williams requested for items for the good of the order. Commissioner Moon informs the board that the Tri County Commissioners meeting has changed locations, and it is no longer at District#2, it is now being held at Tri Tech with a breakfast, and then a tour is being provided with the compass of the Fire Fighter course, Lonnie Click is a guest speaker on Saturday February 12, 2022. Jokingly Commissioner Moon states that Richard must attend because he is Vice President.

**ORIGINAL**

**ADJOURNMENT**

With no further business, Chairman Shane Williams adjourned the meeting at 6:52p.m.



SHANE WILLIAMS, CHAIRMAN

*The West Benton Regional Fire Authority's minutes are intended to be a reasonable summary of the RFA's governing board deliberations and actions. The Minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the West Benton Regional Fire Authority Board.*



GAYLE CARRASCO, ADMINISTRATOR

**ORIGINAL**