

**RESOLUTION 2020-10**

**A RESOLUTION OF WEST BENTON REGIONAL FIRE AUTHORITY  
AUTHORIZING THE USE OF ELECTRONIC SIGNATURES**

**WHEREAS**, an electronic signature may be used with the same force and effect as the use of a signature affixed by hand, as long as the electronic signature conforms to the definition in RCW 19.360.030 and the writing conforms to RCW 19.360.040; and

**WHEREAS**, Chapter 19.34 RCW, the Washington electronic authentication act, states in RCW 19.34.010(4) that electronic signatures may be used for “official public business to provide reasonable assurance of the integrity, authenticity, and nonrepudiation on an electronic communication: and

**NOW, THEREFORE, BE IT RESOLVED**, that the Governance Board of West Benton Regional Fire Authority, after due deliberation and in the best interest of the public, does hereby authorize electronic signatures if such an option is available, providing:

**Rules regarding the authorization of the use of electronic signatures:**

1. The signature is capable of verification;
2. The signature is under the sole control of the person using it; and
3. The signature is linked to the data in such a manner that it is readily ascertainable if the data is changed after the signature is applied.
4. Should the signature be for a dollar amount, the final total will also be included with the signature.

**PASSED** this 17<sup>th</sup> day of March 2020

\_\_\_\_\_ Title: *Commissioner*  
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ATTEST:

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Jessica Trevino, Administrator