

**WEST BENTON REGIONAL FIRE AUTHORITY
TUESDAY JUNE 1, 2021
WBRFA HEADQUARTERS STATION 310**

CALL TO ORDER AND FLAG SALUTE

Chairman Clizbe called the June 1, 2021 West Benton Regional Fire Authority regular meeting to order at 6:00pm. Due to Zoom meeting, flag salute was postponed.

ROLL CALL

Present: Commissioners David Moon, Richard Clizbe, Shane Williams, Randy Fox and Dewey Holliday
Others in attendance: Fire Chief Seth Johnson, Randy Cobble (Citizen), Kevin Wesley (Union Attorney) and Administrator Jessica Trevino

PUBLIC COMMENTS

No Public Comment

CONSENT AGENDA

Commissioner Fox moved to approve the consent agenda with the amendment of adding a discussion about shift Captain. Commissioner Williams seconded the motion. The motion carried.

EXECUTIVE SESSION

- Executive Session entered into under RCW 42.30.140 regarding strategy adoption for collective bargaining. Session began at 6:05 pm and was projected to last for 45 minutes.
- Executive session ended and regular meeting reconvened at 6:50 pm and no action taken.

OLD BUSINESS

EQUIPMENT PURCHASES

- Payments to Rosenbauer's has been mailed off. Approximately \$20,000 was saved by sending in a prepayment.

2022 EMS PLAN

- Commissioner Williams – nothing to report. There should be a meeting and update at the next Commissioner meeting.

NEW BUSINESS

CORRESPONDENCE

- Governing Board
 - Nothing to report.
- Staff Reports
 - Chief Johnson reported that the fire danger has changed from NCF level 1 to NCF level 2. It will be closely watched over the weekend. Several natural cover fires have popped up and fuels are dry. Fire season is here. 2 new residents are onboarding. Chief Johnson reported that he had a foot injury and he won't be available to go on calls until he is able to put boots on.
 - Administrator Trevino reported finished the annual report.

OPEN BOARD POSITION

- **Replacement of Commissioner**
 - Chief Johnson reported on the open letter asking for Commissioner replacements. Commissioner Williams moved to publicize the open Commissioner letter asking for applications. Commissioner Fox seconded. The motion carried. June 25th will be the closing date and the new Commissioner will be onboarded at the first meeting in July.

CONTRACTS

- Jessica Trevino Professional Service Contract.
 - Commissioner Williams moved to approve Jessica Trevino's professional service contract as presented. Commissioner Moon seconded. The motion carried.
- Gayle Carrasco Administrator Employment Agreement
 - Chief Johnson reported on Gayle Carrasco's interview process and that Gayle was the best fit for the position. She has worn a lot of hats and will be able to step right into the position. The position was offered and accepted. Commissioner Holliday moved to approve Ms. Gayle Carrasco's employment application. Commissioner Fox seconded the motion. The motion carried.
- Review and approve Interagency Agreement with Washington State Department of Natural Resources
 - Commissioner Fox moved to approve the Interagency Agreement with Washington State Department of Natural Resources. Commissioner Fox seconded the motion. The motion carried.

ADJOURNMENT

With no further business, Chairman Clizbe adjourned the meeting at 7:17pm.

RICHARD CLIZBE, CHAIRMAN

JESSICA TREVINO, ADMINISTRATOR