

**WEST BENTON REGIONAL FIRE AUTHORITY  
TUESDAY MAY 5TH, 2021  
WBRFA HEADQUARTERS STATION 310**

**CALL TO ORDER AND FLAG SALUTE**

Chairman Clizbe called the May 5, 2021 West Benton Regional Fire Authority regular meeting to order at 6:00pm. Due to Zoom meeting, flag salute was postponed.

**ROLL CALL**

**Present:** Commissioners David Moon, Richard Clizbe, Shane Williams, Randy Fox and Dewey Holliday  
**Others in attendance:** Fire Chief Seth Johnson, Captain Scott Friend, Neil Taylor (PMH), Randy Cobble (Citizen) and Administrator Jessica Trevino

**PUBLIC COMMENTS**

No Public Comment

**CONSENT AGENDA**

Commissioner Fox moved to approve the consent agenda with the amendment of adding a discussion about shift Captain. Commissioner Holliday seconded the motion. The motion carried.

**OLD BUSINESS**

**EQUIPMENT PURCHASES**

- A payment for the Local Program will be made for the upstairs remodel and for the recent loan received by the Local Program.

**NEW BUSINESS**

**CORRESPONDENCE**

- Governing Board
  - Commissioner Randy Fox announced his retirement
- Staff Reports
  - Chief Johnson reported on meetings with the City of Prosser Administrator and the potential 800 homes that are coming to Prosser. Chief Johnson also discussed Wildland season has started. 2-week pause on COVID stages and what phase Benton County will be in. Chief Johnson is going on vacation next week.
  - Administrator Trevino presented the board with her letter of resignation. The board ask that Jessica help with the recruitment process and that she and Chief immediately start filling her position.

**Policy 2400 – Recruitment of Staff**

- Commissioner Clizbe opened a discussion on Policy 2400. After a short discussion, it was decided that policy 2400 does not need to be changed.

**EXECUTIVE SESSION**

- Executive Session entered into under RCW 42.30.140 regarding strategy adoption for collective bargaining. Session began at 6:38 pm and was projected to last for 10 minutes.
- Executive session ended and regular meeting reconvened at 6:48pm and no action taken.

**ADJOURNMENT**

With no further business, Chairman Clizbe adjourned the meeting at 6:50pm.

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RICHARD CLIZBE, CHAIRMAN

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JESSICA TREVINO, ADMINISTRATOR