

**WEST BENTON REGIONAL FIRE AUTHORITY
TUESDAY APRIL 6TH, 2021
WBRFA HEADQUARTERS STATION 310**

CALL TO ORDER AND FLAG SALUTE

Chairman Clizbe called the April 6, 2021 West Benton Regional Fire Authority regular meeting to order at 6:01pm. Due to Zoom meeting, flag salute was postponed.

ROLL CALL

Present: Commissioners David Moon, Richard Clizbe, Randy Fox, Shane Williams, and Dewey Holliday
Others in attendance: Fire Chief Seth Johnson, Captain Scott Friend, Captain Charles Damron, Randy Cobble, and Administrator Jessica Trevino

PUBLIC COMMENTS

No Public C

CONSENT AGENDA

Commissioner Williams moved to approve the consent agenda. Commissioner Fox seconded the motion. The motion carried.

OLD BUSINESS

EQUIPMENT PURCHASES

- 2022 EMS Plan Discussion – First payment will be made for the dozer. Final ILA was received from HGHC and Type 5 trucks will be purchased. Chassis prepayments will be made to receive discounts.

EMS

- Commissioner Williams reported on the EMS plan and discussed upcoming meetings.

STAFFING

- Position Description
Chief Johnson presented the updated shift captain job position description. The Board approved the position description provided that the NFPA 1021, Fire Officer 1 Job Position Requirements are added. Chief Johnson will add the required language.
 - Commissioner Williams moved to the approve the Shift Captain Job Position with additional language. Commissioner Holliday seconded the motion.

NEW BUSINESS

- No new business

CORRESPONDENCE

- Governing Board
 - No report
- Staff Reports
 - Chief Johnson reported on firefighter Luis Lopez’s funeral that was held today. He also reported on the cooperative purchasing agreement so WBRFA can move forward on ordering Type 5s. Chief Johnson reported on the WBRFA conference. Captain Friend is working on the dozer trailer.

- Administrator Trevino reported on USDA, Transition with Slita and Year End Report.

Resolution 2021-09 Dozer Surplus

- Commissioner Williams moved to surplus the 1982 Case Dozer. Commissioner Fox seconded the motion. The motion carried.

EXECUTIVE SESSION

- Executive Session entered into under RCW 42.30.140 regarding strategy adoption for collective bargaining. Session began at 6:45pm and was projected to last for 5 minutes.
- Executive session ended and regular meeting reconvened at 7:00 pm and no action taken.

ADJOURNMENT

With no further business, Chairman Clizbe adjourned the meeting at 7:04 pm.

RICHARD CLIZBE, CHAIRMAN

JESSICA TREVINO, ADMINISTRATOR