

WEST BENTON REGIONAL FIRE AUTHORITY

TUESDAY January 19th, 2021

WBRFA HEADQUARTERS STATION 310

CALL TO ORDER AND FLAG SALUTE

Chairman Clizbe called the January 19th, 2021 West Benton Regional Fire Authority regular meeting to order at 6:00pm. Due to Zoom meeting, flag salute was postponed.

ROLL CALL

Present: Commissioners David Moon, Richard Clizbe, Randy Fox, Shane Williams, and Dewey Holliday
Others in attendance: Fire Chief Seth Johnson, Captain Scott Friend, and Contract Administrator Slita Bradley

PUBLIC COMMENTS

There were no comments from the public.

CONSENT AGENDA

Commissioner Clizbe asked for more information on Tom Denchel invoice. Chief Johnson reported that it was for E1353 which had pump issues.

Commissioner Fox moved to approve the consent agenda. Commissioner Holliday seconded the motion. The motion carried.

OLD BUSINESS

EQUIPMENT PURCHASES

- The Local Program Purchases
 - Type 5 Engines: Captain Damon, Lieutenant Peterson, and Chief Johnson went to Boise Mobile Equipment and toured their facility. They worked with the salesperson and went over specifications. The expected delivery timeframe is one year. Commissioner Fox asked when the district would be ready to move forward with the ordering. Chief Johnson reported that they would be ready to move forward in a couple of weeks.
 - Dozer: Captains Friend and Damron were determining the best models to move forward with. There are two models that they will evaluate. Captain Friend reported that CAT D6k2 and John Deer 700K. Both are the same class. Both have the same options they are looking for. They are priced competitively.
- Rosenbauer Purchase Order Type 1
 - Chief Johnson reported that the final document was due last Friday to the local program. It was sent in and they approved it. Moving on to funding details. The repayment document including the interest rate should be ready by the next commissioner's meeting. The expected interest rate is 1%.
- SCBA
 - Final specification meeting took place. The quotes should be ready by early next week.

EMS

2022 EMS Plan Discussion

Commissioner Williams reported that the meeting with the hospital went well. They are in agreeance with the timeline and the EMS plan. Commissioner Clizbe asked if the district would perform interfacility transport. Chief Johnson reported that the district will do 911 emergency transports. For the interfacility transports, there are emergency and non-emergency transports. They are looking at emergency interfacility transport. The district is not interested in non-emergency interfacility transports at this time, private contractors are available. Commissioner Williams reported that emergency interfacility transports would be within our area (Yakima and Tricities), not Spokane. Commissioner Clizbe suggested the district put the information on their website, so the public is aware of the upcoming change. Commissioner Fox asked if the hospital would transfer any personnel or equipment to the district. Commissioner Williams reported that the hospital is working on the turnover lists. Chief Johnson reported that it would be beneficial to have a refined plan before adding the document on the website. Commissioner Holliday asked if the EMS plans are considered public records. Chief Johnson stated that they are public records and available for the public.

NEW BUSINESS

- No new business

CORRESPONDENCE

- Thank you card from Administrator Trevino

GOVERNING BOARD REPORTS

- No report

STAFF REPORTS

- Chief Johnson reported that they had the first quad-county chief's meeting. The next meeting is scheduled in February. The benefit of the county chief's meeting is to share the VHF maintenance cost. The district is a subscriber, and the cost will go up quite a bit.
- They are trying to stand up the Type4 IMT and getting everyone ready for the fire season. It is going to be a good transition.
- Mask fitting equipment was purchased. Personnel can do inhouse mask fitting.
- W2s were sent in the mail.
- He sent Kevin Westley, Labor attorney requesting a meeting. 01/28 or 02/02 to discuss the overall scope. They are working on terms such as 24-hour personnel and structure work hours. Commissioner Clizbe assigned Commissioner Holliday to be a part of negotiation team. Chief Johnson suggested the board wait to assign a board member after he has the first meeting with Attorney Westley. Commissioner Clizbe intention was to have a board member be involved like last negotiation. Commissioner Fox asked how many people were from the management side. Chief reported that there were 4.
- Contract Administrator Bradley reported that she wrapped up all the 2020 year-end reports. W2s have been forwarded to Chief Johnson for distribution. If there's any discrepancies, please let her know.

2021 EMPLOYEE SALARIES

- 2021 Administrator Contract
 - Commissioner Williams made a motion to approve the 2% annual salary increase, seconded by Commissioner Moon and the motion carried.
- 2021 Fire Chief Contract
 - Commissioner Fox made a motion to approve the 2% annual salary increase, seconded by Commissioner Williams and the motion carried.

ADJOURNMENT

With no further business, Chairman Clizbe adjourned the meeting at 6.44 pm.

RICHARD CLIZBE, CHAIRMAN

SETH JOHNSON, FIRE CHIEF