

**WEST BENTON REGIONAL FIRE AUTHORITY
TUESDAY SEPTEMBER 15, 2020
WBRFA HEADQUARTERS STATION 310**

CALL TO ORDER AND FLAG SALUTE

Chairman Clizbe called the September 15, 2020 West Benton Regional Fire Authority regular meeting to order at 6:00pm but did not lead participants in the Pledge of Allegiance due to the meeting being held remotely.

ROLL CALL *All Commissioners attended this meeting remotely due to the COVID-19 Virus.*

Present: Commissioners Richard Clizbe, Randy Fox, Dewey Holliday, David Moon, and Shane Williams
Others in attendance: Fire Chief Seth Johnson, Captain Scott Friend and District Secretary Jessica Trevino.

PUBLIC HEARING PUBLIC HEARING – A public hearing was opened at 6:02pm to allow public comment before the board for the consideration of the proposed annexation of Parcel: 1-0495-100-0000-000, 1-3305-300-0003-001, 1-3305-400-0002-000, 1-3305-400-0001-002. There was no public comment and the public hearing was closed at 6:03pm

PUBLIC COMMENTS

There were no comments from the public.

RESOLUTION 2020-13

After some discussion Resolution 2020-13 - a petition for annexation of territory was moved by Commissioner Fox. Commissioner Williams seconded the motion. The motion carried.

CONSENT AGENDA

1. **Agenda Approval** – September 15, 2020 regular board meeting
2. **Approval of Minutes** – September 1, 2020 – regular meeting minutes
3. **Voucher Approval** – Seasonal Payroll preapproval resolution 2020-11
4. **Voucher Approval** – #200904001 thru #200904021 in the amount of \$14,711.93
5. **Budget Report** – August 2020

Commissioner Williams moved to approve the consent agenda. Commissioner Fox seconded the motion. The motion carried.

OLD BUSINESS

TEMPORARY CONTRACT EMPLOYEE

A draft Administrator contract was reviewed and discussed. The format and language of the contract looked good but the Commissioners asked that a meeting be held with Silta Bradly to discuss pay and to have the contract be brought back, in its entirety, so the board can have a further discussion.

NEW BUSINESS

GOVERNING BOARD REPORT

Commissioner Williams commended staff and the Chief for a great job done on all the fires held on Labor Day (the Shadow Lake Fire) and several days after. The board echoed his sentiments.

Commissioner Clizbe discussed applying for the Local Program and updating an outdated fleet.

Commissioner Clizbe then opened a discussion to see how the Board felt about instructing staff to proceed

with applying for the Local Program for financing a multiple fleet purchase. Commissioner Holliday discussed his concerns about purchasing multiple trucks during the same year and what that will do for the budget and predecessors when trucks are later outdated. A discussion was had about the potential of selling trucks that still have value and the truck purchasing schedule that Fire Chief Johnson presented last year.

Commissioner Holliday moved to approve applying for the Local Program for apparatus replacement but limiting the application funding to \$1.876 million. Commissioner Fox seconded. The motion carried.

STAFF REPORTS

Fire Chief Johnson reported on a Safer Grant and AFG grant awards but have not heard back on either grant. Chief reported that there will be small group volunteer training meetings along with zoom meetings allowing a hybrid opportunity for training within the department. Captain Damron is looking further into Type 5 apparatus and if they should be built inhouse in the future. Lastly, Chief Johnson reported on the recent Shadow Lake Fire that destroyed 1 home, 2 homes were damaged but saved, and 14 outbuildings destroyed. Total damage to the railroad trestle is estimated at \$1.7million, with another \$2million of economic impact to Lower Valley businesses.

Administrator Trevino reported on State Mobs reimbursements, instructions for her absence, and starting the budget for 2021.

PERFORMANCE EVALUATIONS

Performance Evaluations have been sent and Commissioners have been asked to complete evaluations by October 31, 2020.

ADJOURNMENT

With no further business, Chairman Clizbe adjourned the meeting at 6:48pm



RICHARD CLIZBE, CHAIRMAN



JESSICA TREVINO, ADMINISTRATOR