

**WEST BENTON REGIONAL FIRE AUTHORITY
TUESDAY NOVEMBER 3, 2020
WBRFA HEADQUARTERS STATION 310**

CALL TO ORDER AND FLAG SALUTE

Chairman Clizbe called the November 3, 2020 West Benton Regional Fire Authority regular meeting to order at 6:00pm but did not lead participants in the Pledge of Allegiance due to the meeting being held remotely.

ROLL CALL *All Commissioners attended this meeting remotely due to the COVID-19 Virus.*

Present: Commissioners Richard Clizbe, David Moon, and Shane Williams

Others in attendance: Fire Chief Seth Johnson, Captain Scott Friend and District Secretary Jessica Trevino.

Absent: Commissioner Dewey Holliday and Randy Fox

PUBLIC COMMENTS

There were no comments from the public.

2021 BUDGET HEARING

NOTICE IS HEREBY GIVEN that the Governing Board of West Benton Regional Fire Authority will hold a public hearing, in accordance with RCW 42.30.080 and RCW 84.55.120, regarding WBRFA's 2021 Budget.

Recess Chairman Clizbe recessed the regular meeting at 6:02pm to proceed into a public hearing

Public Hearing - 2021 Budget Hearing

Present: Chairman Richard Clizbe, Commissioner David Moon, Commissioner Shane Williams, Fire Chief Seth Johnson, Captain Scott Friend and District Secretary Jessica Trevino

The budget hearing was opened no discussion was taken.

Reconvene With no comments, Chairman Clizbe reconvened the regular meeting at 6:05pm

- Levy Certification Commissioner Williams moved to approve the levy certification as p. Commissioner Moon seconded. The motion carried.
- Ordinance Resolution – 2020-15 Commissioner Moon Moved Commissioner Williams Seconded. The motion carried.

CONSENT AGENDA

1. **Agenda Approval** – November 3, 2020 regular board meeting
2. **Approval of Minutes** – October 20, 2020 – regular meeting minutes
3. **Voucher Approval** – #201101001 thru #201101027 + 11 EFTs in the amount of \$68,190.93

Commissioner Williams moved to approve the consent agenda as presented. Commission Moon seconded the motion. The motion carried.

OLD BUSINESS

TRUCK PURCHASES

The local program information has been submitted and is continuing. Local vendors have been contacting the department and staff has been looking further into possible truck purchases.

RESOLUTION 2020-11

After a quick discussion about Resolution 2020-11, Commissioner Moon moved to permanently approve Resolution 2020-11 with changes being made to #5 allowing the Chair and Vice-Chair to sign preapproved vouchers. Commission Williams seconded the motion. The motion carried.

NEW BUSINESS

STAFF REPORTS

Administrator Trevino reported that all payroll was processed by Ms. Bradley so she was able to get a run thru on how WBFR processes payroll and submits bills.

Chief Johnson updated the board on bringing Slita Bradley on including purchasing a laptop and assigning her an email address. A meeting was held with Benton County Chief's pertaining to Swift Water Rescue. Departments are planning on how to respond to swift water rescues. VHF radio maintenance and radio maintenance fees are being evaluated. Every year VHF maintenance fees have been increasing. Resident program has an opening and applications have been received. The Chiefs of Sunnyside, Grandview, and West Benton are putting an interlocal agreement in place which would provide a reserve apparatus. Not having a reserve apparatus in place does cause a decrease in Fire & Rating. SCBAs – 2 different trial products were brought in and both career, volunteers, and residents were able to test both products and rate their preference. Those ratings are being complied to figure out the next steps.

Captain Friend reported business as usual besides the one Resident opening that will need to be filled.

POLICY

First readings of the Cooperative Purchasing and EMAC requests policies were presented.

EVALUATIONS

The executive session on employee performance was postponed to the next meeting.

ADJOURNMENT

With no further business, Chairman Clizbe adjourned the meeting at 6:33pm


RICHARD CLIZBE, CHAIRMAN


JESSICA TREVINO, ADMINISTRATOR