

**WEST BENTON REGIONAL FIRE AUTHORITY
TUESDAY MARCH 3, 2020
WBRFA HEADQUARTERS STATION 310**

CALL TO ORDER AND FLAG SALUTE

Chairman Clizbe called the March 3, 2020 West Benton Regional Fire Authority regular meeting to order at 6:00pm and led participants in the Pledge of Allegiance.

ROLL CALL

Present: Commissioners David Moon, Richard Clizbe, Randy Fox, Shane Williams, and Dewey Holliday
Others in attendance: Fire Chief Seth Johnson, Captain Scott Friend, and District Secretary Jessica Trevino.

PUBLIC COMMENTS

There were no comments from the public.

CONSENT AGENDA

Commissioner Fox moved to approve the consent agenda. Commissioner Williams seconded the motion. The motion carried.

1. **Agenda Approval** – March 3rd regular board meeting
2. **Approval of Minutes** – February 18, 2020 – Regular Meeting Minutes
3. **Voucher Approval** #200301001 thru #200301068 in the amount of \$118,482.97

OLD BUSINESS

CONSTRUCTION

The remodel of Station 310 is still in progress. Captain Damron recently picked out all finishes. Flooring is being installed and the Department of Correctional Industry recently measured all rooms to spec out possible furniture options.

NEW BUSINESS

GOVERNING BOARD REPORTS

Commissioner Clizbe gave an update to the legislative report.

STAFF REPORTS

Chief Johnson introduced and welcomed WBFR's new Resident Coordinator Captain, Scott Friend, to the board of Commissioners. Prosser's City Council will hold a meeting that will discuss the future of fire inspections within city limits, which Chief Johnson will be attending. Fire Chief Johnson is working with the City of Prosser, and many other agencies within Prosser, to discuss collective efforts on preventing and containing the COVID-19 virus. Chief Johnson has also been creating an emergency medical services draft plan and proposed that the board hold a work session for further discussion. The Commissioner agreed to a meeting on March 31st at 6pm.

Administrator Trevino reported back to the board about her recent training in Spokane. She also updated the board on working with the Local Program and processing payments to Chervenell for the remodel at Station 310.

MEMORANDUM OF UNDERSTANDING

West Benton Fire Rescue created a new Captains position, Resident Coordinator, which needed to be added to the current union contract.

Commissioner Williams moved to approve the Memorandum of Understanding between the Governance Board of West Benton Regional Fire Authority and the IAFF Local 1052. Commissioner Fox seconded the motion. The motion carried.

EXECUTIVE SESSION

Possible executive session, pursuant to RCW 42.30.140(4)(a) (“Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement”). The session began at 6:30pm and concluded at 6:50pm.

No action was taken

ADJOURNMENT

With no further business, Chairman Moon adjourned the meeting at 6:53pm



RICHARD CLIZBE, CHAIRMAN



JESSICA TREVINO, ADMINISTRATOR