

**WEST BENTON REGIONAL FIRE AUTHORITY
TUESDAY JULY 7, 2020
WBRFA HEADQUARTERS STATION 310**

CALL TO ORDER AND FLAG SALUTE

Chairman Clizbe called the July 7, 2020 West Benton Regional Fire Authority regular meeting to order at 6:06pm but did not lead participants in the Pledge of Allegiance due to the meeting being held remotely.

ROLL CALL *All Commissioners attended this meeting remotely due to the COVID-19 Virus.*

Present: Commissioners Richard Clizbe, David Moon, Randy Fox, Dewey Holliday and Shane Williams

Others in attendance: Fire Chief Seth Johnson, Captain Scott Friend and District Secretary Jessica Trevino.

PUBLIC COMMENTS

There were no comments from the public.

CONSENT AGENDA

1. **Agenda Approval** – July 7, 202 regular board meeting
2. **Approval of Minutes** – June 16, 202 – regular meeting minutes
3. **Voucher Approval** – #200702001 thru #200702051 + 5 EFT in the amount of \$127,594.82

Commissioner Williams moved to approve the consent agenda. Commissioner Moon seconded the motion. The motion carried.

NEW BUSINESS

GOVERNING BOARD REPORT

Commissioner Clizbe went on the Annual Tri-City Fallen Firefighter Memorial Ride.

STAFF REPORTS

Administrator Trevino updated the Commissioners on paid quarterly taxes, onboarding of residents, and fixing a toggle on BIAS.

Fire Chief Johnson reported on the 4th of July and that every Wildland apparatus was staffed, along with a type 1, and all Command staff to make sure that there was an effective response force if a fire should break out. Staff did reach out to individuals, that evening, who attempted to launch fireworks off the mid-slope on Horse Heavens South of town. Staff educated the individuals before they could ignite the hillside. Chief also reported that the City of Prosser will be starting construction on Bennett Ave, between 6th and Dudley on July 13th. While it shouldn't have much effect on the department, it will have some impact on traffic. The City of Prosser hired a new City Administrator and Chief looks forward to having a main contact once again.

AWARDING RADIO PURCHASE

The board was presented with several bids for new awarding new radio purchases. After a short discussion action was taken.

Commissioner Williams moved to approve the award of new radios to Comm Tech Inc. Commissioner Moon seconded the motion. The motion carried.

RESOLUTION 2020-11 REVISITING VOUCHER PREAPPROVAL

The Governance Board asked that resolution 2020-11 be revisited in 3 months. The resolution was presented again, and it was determined that the resolution still be active. Commissioners asked that the resolution be placed on the agenda again in three months for further review.

POILCY AND PROCEDURE – SECURITY CAMERAS

The Commissioners were presented the second readings of the Policy and Procedures for the newly installed security cameras. Commissioner Williams moved to approve the policies and procedures with an amendment of two grammatical errors. Commissioner Moon seconded the motion. The motion carried.

ADJOURNMENT

With no further business, Chairman Clizbe adjourned the meeting at 6:28pm



RICHARD CLIZBE, CHAIRMAN



JESSICA TREVINO, ADMINISTRATOR