

**WEST BENTON REGIONAL FIRE AUTHORITY
TUESDAY DECEMBER 1, 2020
WBRFA HEADQUARTERS STATION 310**

CALL TO ORDER AND FLAG SALUTE

Chairman Clizbe called the December 1, 2020 West Benton Regional Fire Authority regular meeting to order at 6:00pm but did not lead participants in the Pledge of Allegiance due to the meeting being held remotely.

ROLL CALL *All Commissioners attended this meeting remotely due to the COVID-19 Virus.*

Present: Commissioners Richard Clizbe, David Moon, Randy Fox, Shane Williams and Dewey Holliday

Others in attendance: Fire Chief Seth Johnson, Captain Scott Friend, Contract Administrator Slita Bradley, and District Secretary Jessica Trevino.

PUBLIC COMMENTS

There were no comments from the public.

CONSENT AGENDA

1. Agenda Approval – December 1, 2020 regular board meeting

2. Approval of Minutes – November 17, 2020 – regular meeting minutes

3. Voucher Approval – #201201001 thru #201201064 + 23 Payroll EFTs in the amount of \$102,288.88

Commissioner Fox moved to approve the consent agenda as presented. Commissioner Williams seconded the motion. The motion carried.

OLD BUSINESS

TRUCK PURCHASES

Chief Johnson reported on the Local Program funding and his memo provided in the agenda. Chief Johnson would like to change the initial plan which originally called for purchasing 3 Type 1 engines. Survey and Ratings is now allowing a reserve apparatus which can be an older apparatus. An older apparatus would not count against Survey and Rating standards and it would save the department a large amount of money. Chief Johnson is working with the City of Grandview and the City of Sunnyside on a combined interlocal agreement with a reserve apparatus which would provide service to all 3 agencies. Chief Johnson is now proposing two type 1 Engines, two Type 5 Engines, and one used Type 2b Dozer.

The board asked the Chief to report next meeting with additional information about the Dozer (times deployed, amount of dozer drivers, and times repaired.)

POLICIES

2nd Reading for EMAC requests policy

After some discussion, it was decided that Chief will edit the policy and bring it back to the board next meeting with additional information about authorization, compensation, record keeping, and expectations.

NEW BUSINESS

STAFF REPORTS

Chief Johnson announced to the board that CAD comments are now available on iSpy which are details about what is happening on scene. The WBRFA annexation of the Wyckoff property is now finalized with Benton County. Dispatch will now be an automated voice starting tomorrow. Chief Johnson has been working with the City of Prosser on the new high school's radio signal. Chief attended a Washington

resource webinar about auxiliary fire protection and how the State will start to plant certain species along the highway to prevent fires specifically in the Silver Dollar area. Payroll was done today for volunteers, commissioners, residents, and monthly employees.

Administrator Trevino reported on Captain Friends vehicle insurance claim, funding submitted for COVID, funding submitted for Colfax that was under paid, funding for Gibbon fire, and she applied for a \$5,000 Walmart Grant.

Captain Friend reported that Jonathon Koreski has filled the open resident position.

INTERLOCAL AGREEMENT

Chief Johnson provided the board with information about the interlocal agreement for cooperative purchases. Sourcewell will provide soliciting for bidding fire apparatus, equipment, or services.

Commissioner Williams moved to enter the interlocal agreement of cooperative purchases with Sourcewell. Commissioner Holliday seconded. The motion carried.

EXECUTIVE SESSION

Commissioner Holliday moved to amend the agenda to include an executive session. Commissioner Williams seconded. The motion carried.

Pursuant to RCW 42.30.110(1)(g) ("To review the performance of a public employee"). This session will begin at 6:50pm and will be concluded at 7:10.

No action taken.

EVALUATIONS

Commissioner Holliday moved to increase the non CBA employees pay scale by 2%. Commissioner Moon seconded. The motion carried.

ADJOURNMENT

With no further business, Chairman Clizbe adjourned the meeting at 7:16pm


RICHARD CLIZBE, CHAIRMAN


JESSICA TREVINO, ADMINISTRATOR