

**WEST BENTON REGIONAL FIRE AUTHORITY
TUESDAY AUGUST 18, 2020
WBRFA HEADQUARTERS STATION 310**

CALL TO ORDER AND FLAG SALUTE

Chairman Clizbe called the August 18, 2020 West Benton Regional Fire Authority regular meeting to order at 6:00pm but did not lead participants in the Pledge of Allegiance due to the meeting being held remotely.

ROLL CALL *All Commissioners attended this meeting remotely due to the COVID-19 Virus.*

Present: Commissioners Richard Clizbe, Randy Fox, Dewey Holliday, David Moon, and Shane Williams

Others in attendance: Fire Chief Seth Johnson, Captain Scott Friend and District Secretary Jessica Trevino.

PUBLIC COMMENTS

There were no comments from the public.

CONSENT AGENDA

1. **Agenda Approval** – August 18, 2020 regular board meeting
2. **Approval of Minutes** – August 4, 2020 – regular meeting minutes
3. **Voucher Approval** – Seasonal Payroll preapproval resolution 2020-11
4. **Voucher Approval** – #200803001 thru #200803017 in the amount of \$12,164.67

Commissioner Williams moved to approve the consent agenda. Commissioner Moon seconded the motion. The motion carried.

NEW BUSINESS

GOVERNING BOARD REPORT

Commissioner Clizbe saw that Commissioner Williams sent an email to WFCA asking about several legislative issues that the board was interested in having the WFCA look further into.

STAFF REPORTS

Fire Chief Johnson reported that station 310 is having some issues with the phones. Fire Chief Johnson reported to the board to make sure to not create quorum using text message or personal emails. 5 new recruits for joint recruit academy with Sunnyside and Grandview.

Administrator Trevino updated the board that she has collected the yearly OSPI money from Prosser School District.

RESOLUTION 2020-12

Resolution 2020-12 was briefly discussed to make WBRFA as the lead agency for annexation following all SEPA procedures and policies.

Commissioner Williams moved to approve Resolution 2020-12 SEPA procedures and policies.

Commissioner Moon seconded the motion. The motion approved.

ANNEXATION PETITION

Fire Chief Johnson presented the annexation petition to the board of Commissioners stating that Wyckoff Farms has asked to annex land into the Regional Fire Authority. Wyckoff farms was able to allow Commissioner fox moved to approve the Annexation Petition. Commissioner Williams Seconded the motion. The motion carried.

APPOINTING WBFR AS THE LEAD AGENCY FOR ANNEXATION

Commissioner Fox moved Commissioner Williams seconded the motion. The motion carried.

ANNEXATION PUBLIC HEARING

The public hearing for the annexation petition will be held on September 15th.

ADJOURNMENT

With no further business, Chairman Clizbe adjourned the meeting at 6:27pm



RICHARD CLIZBE, CHAIRMAN



JESSICA TREVINO, ADMINISTRATOR