



*RFA Governing Board*

# MEETING AGENDA

West Benton Regional  
Fire Authority  
1200 Grant  
Prosser, WA 98350

Regular Board Meeting

**DATE:** May 19, 2020

**TIME:** 18:00 hours (6:00p.m.)

**LOCATION:** REMOTE MEETING - ZOOM

WBFR Zoom Meeting Information:

[Click here to connect to the meeting](#)

Meeting ID: 275 438 3418

**Please call the office for the password**

**Call to Order**

**Flag Salute**

**Roll Call**

**Public Comments**

- **Attendees will participate remotely, via zoom, due to the COVID19 Virus**  
*Governor Inslee issued a proclamation that temporarily suspends portions of the Open Public Meetings Act (OPMA) and the Public Records Act (PRA) to help minimize in-person contact. Commissions are temporarily prohibited from holding in-person meetings with the public present.*

## CONSENT AGENDA

1. **Agenda Approval** – May 19, 2020 regular board meeting
2. **Approval of Minutes** – May 5, 2020 – regular meeting minutes ([pages 2](#))
3. **Voucher Approval** – #200502001 thru #200502019 in the amount of \$34,100.80 ([Pages 3](#))
4. **Budget Update** – April 30, 2020

## NEW BUSINESS

### 1. Correspondence

- Governing Board
- Staff Reports

### 2. Security

- Station 310

**Good of the Order**

**Next Board Meeting** June 2, 2020

**ADJOURN**

**WEST BENTON REGIONAL FIRE AUTHORITY  
TUESDAY MAY 5, 2020  
WBRFA HEADQUARTERS STATION 310**

**CALL TO ORDER AND FLAG SALUTE**

Chairman Clizbe called the May 5, 2020 West Benton Regional Fire Authority regular meeting to order at 6:00pm but did not lead participants in the Pledge of Allegiance due to the meeting being held remotely.

**ROLL CALL** - *All Commissioners attended this meeting remotely due to the COVID-19 Virus.*

**Present:** Commissioners David Moon, Richard Clizbe, Randy Fox, Dewey Holliday and Shane Williams

**Others in attendance:** Fire Chief Seth Johnson, and District Secretary Jessica Trevino.

**PUBLIC COMMENTS**

There were no comments from the public.

**CONSENT AGENDA**

Agenda Approval – May 5, 2020 regular board meeting

Approval of Minutes – April 21, 2020 – regular meeting minutes

Voucher Approval – #200501001 thru #200501023 + 5 EFTs in the amount of \$72,191.91

Commissioner Moon moved to approve the consent agenda. Commissioner Fox seconded the motion. The motion carried.

**NEW BUSINESS**

**STAFF REPORTS**

Fire Chief Johnson reported that WBFR is currently staffing 2 natural cover fires in Benton County Fire District 2. He also reported that he has been working on applying for a Safer Grant. Chief is also working with Grandview Fire Chief, Pat Mason, on an auto aid agreement. The staff of WBFR is working on migrating back to our offices. Chief believes that a safe start for reopening the office will be in the Phase 3 of the reopening phases which will be in a minimum of 6 weeks. Lastly, Fire Chief Johnson also gave an update on the 10 applications for the resident positions and the 15 applications for the seasonal positions.

Administrator Trevino gave the board an update about moving back into her office and working on the annual report.

**ADJOURNMENT**

With no further business, Chairman Clizbe adjourned the meeting at 6:28pm

---

RICHARD CLIZBE, CHAIRMAN

---

JESSICA TREVINO, ADMINISTRATOR