



*RFA Governing Board*

# MEETING AGENDA

West Benton Regional  
Fire Authority  
1200 Grant  
Prosser, WA 98350

Regular Board Meeting

**DATE:** February 18, 2020  
**TIME:** 18:00 hours (6:00p.m.)  
**LOCATION:** **WBRFA Headquarters Fire Station**

**Call to Order**

**Flag Salute**

**Roll Call**

**Public Comments**

*Any person desiring to address the Board on an agenda matter may do so when properly recognized by the Board Chairperson and present their comments or questions. \*(Limited to a 3-minute presentation)*

## CONSENT AGENDA

1. **Agenda Approval** – February 18th regular board meeting
2. **Approval of Minutes** – February 4, 2020 – Regular Meeting Minutes
3. **Voucher Approval** #200202001 thru #200202016 in the amount of \$21,138.07
4. **Budget Update** – Reconciliation as of January 31, 2020

## OLD BUSINESS

### 1. Construction

- Construction Update

## NEW BUSINESS

### 1. Correspondence

- Governing Board
- Staff Reports

### 2. Executive Session

Possible executive session, pursuant to RCW 42.30.140(4)(a) (“Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement”). This session will begin at \_\_\_\_\_ o’clock and will be concluded at \_\_\_\_\_ o’clock.”

## Good of the Order

- FYI – Remember to file your PDC by April 15, 2020

**Next Board Meeting**

March 3, 2020

**ADJOURN**

**WEST BENTON REGIONAL FIRE AUTHORITY  
TUESDAY FEBRUARY 4, 2020  
WBRFA HEADQUARTERS STATION 310**

**CALL TO ORDER AND FLAG SALUTE**

Chairman Clizbe called the February 4, 2020 West Benton Regional Fire Authority regular meeting to order at 6:00pm and led participants in the Pledge of Allegiance.

**ROLL CALL**

**Present:** Commissioners David Moon, Richard Clizbe, and Randy Fox

**Call in:** Commissioner Shane Williams

**Others in attendance:** Fire Chief Seth Johnson

**Excused Absence:** Dewey Holliday

**PUBLIC COMMENTS**

There were no comments from the public.

**CONSENT AGENDA**

Commissioner Fox moved to approve the consent agenda. Commissioner Moon seconded the motion. The motion carried.

1. Agenda Approval – February 4th regular board meeting
2. Approval of Minutes – January 21, 2019 – Regular Meeting Minutes
3. Voucher Approval #200201001 thru #2002001040 in the amount of \$68,289.57

**OLD BUSINESS**

**CONSTRUCTION**

Fire Chief Johnson gave a short construction process update.

**NEW BUSINESS**

**GOVERNING BOARD REPORTS**

The Commissioners instructed staff to please update the Policy for Commissioner pay.

**MEMORANDUM OF UNDERSTANDING**

With the hiring of a Resident Coordinator, a new Captain's position, West Benton Fire Rescue must enter into a MOU with the IAFF Local 1052.

Commissioner Williams moved to approve the signing of the Memorandum of Understanding between the Governance Board of West Benton Regional Fire Authority and the IAFF Local 1052. Commissioner Fox seconded. The motion carried.

**STAFF REPORTS**

Fire Chief Johnson reported to the board that he attended the Regional Chiefs meeting and an Edith House meeting in Pasco and provided the Commissioners with an update. Chief Johnson also attended the Prosser Chamber dinner, the second Heartsafe (chest compressions only CPR) meeting, and the Lyczewski funeral. Chief Johnson also participated in the Thursday 55+ walking event at the skating rink and informed local

residents about the changes that are being made at West Benton Fire Rescue. There will be a Prosser Leadership Presentation next week.

**EXECUTIVE SESSION**

Possible executive session, pursuant to RCW 42.30.140(4)(a) (“Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement”). This session will begin at 6:22pm and will be concluded at 6:32pm.

No Action was taken.

**GOOD OF THE ORDER**

- FYI – Remember to file your PDC by April 15, 2020
- Tri County Commissioner Meeting – Feb 8th at 9am – Benton #2
- Commissioner Fox will be absent on the 18<sup>th</sup>

**ADJOURNMENT**

With no further business, Chairman Clizbe adjourned the meeting at 6:40pm

---

RICHARD CLIZBE, CHAIRMAN

---

SETH JOHNSON, FIRE CHIEF

## VOUCHER APPROVALS

West Benton Fire Rescue

Time: 18:20:51 Date: 02/13/2020

MCAG #:

02/20/2020 To: 02/20/2020

Page: 1

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo	County ID
200202001	118938 AUTOZONE	109	02/20/2020	Claims	1	343.29	Black Wire Ties, Duralast Battery	118938
200202002	148103 BENTON REA	110	02/20/2020	Claims	1	81.66	Chandler Butte And Powernet	148103
200202003	159508 BLEYHL FARM SERVICE, INC	111	02/20/2020	Claims	1	426.41	Propane	159508
200202004	213130 CASCADE FIRE & SAFETY	112	02/20/2020	Claims	1	8,973.33	Utilities	213130
200202005	213169 CASCADE NATURAL GAS	113	02/20/2020	Claims	1	873.33	Utilities	213169
200202006	224155 CITY OF RICHLAND	114	02/20/2020	Claims	1	2,355.58	Dispatch Services	224155
200202007	238803 CONNELL OIL INC.	115	02/20/2020	Claims	1	244.97	Vehicle Fuel	238803
200202008	312308 EMERGENCY REPORTING	116	02/20/2020	Claims	1	478.16	Fire & EMS Package	312308
200202009	630599 FOOD DEPOT MARKETS, LLC., THE	117	02/20/2020	Claims	1	3.79	Hamburger Buns	630599
200202010	573925 LIFE ASSIST INC	118	02/20/2020	Claims	1	551.53	EMS Supplies	573925
200202011	647816 MES NORTHWEST	119	02/20/2020	Claims	1	2,209.70	Fittings, Valves And Nozzles	647816
200202012	842121 SHRED-IT US JV LLC	120	02/20/2020	Claims	1	46.76	Carpet Cleaning Service	842121
200202013	918218 TOM DENCHEL FORD COUNTRY	121	02/20/2020	Claims	1	1,755.08	Check Engine Light - Replaced EGR Cooler Core	918218
200202014	936148 VERIZON	122	02/20/2020	Claims	1	240.06	Data For Tablets	936148
200202015	950202 WASTE MANAGEMENT	123	02/20/2020	Claims	1	54.42	Garbage Services	950202
200202016	961311 WEST BENTON FIREFIGHTERS ASSOCIATION	124	02/20/2020	Claims	1	2,500.00	Annual Firefighters Banquet	961311

Total Vouchers:

21,138.07