

**WEST BENTON REGIONAL FIRE AUTHORITY
TUESDAY DECEMBER 17, 2019
WBRFA HEADQUARTERS STATION 310**

CALL TO ORDER AND FLAG SALUTE

Chairman Moon called the December 17, 2019 West Benton Regional Fire Authority regular meeting to order at 6:00pm and led participants in the Pledge of Allegiance.

ROLL CALL

Present: Commissioners David Moon, Richard Clizbe, Randy Fox, Shane Williams, and Dewey Holliday
Others in attendance: Fire Chief Seth Johnson, Lieutenant Scott Friend, and District Secretary Jessica Trevino.

AGENDA APPROVAL

Commissioner Clizbe moved to approve the agenda as presented. Commissioner Fox seconded the motion. The motion carried.

APPROVAL OF MINUTES

Commissioner Fox moved to approve the December 17, 2019 regular meeting minutes. Commissioner Clizbe seconded the motion. The motion carried.

PUBLIC COMMENTS

There were no comments from the public.

OLD BUSINESS

PUBLIC EMPLOYEES

Continuing a discussion from the December 3, 2019 regularly scheduled board meeting, Commissioner Clizbe moved to approve the Chief and Administrator's Memorandum of Agreement. Commissioner Williams seconded the motion. The motion carried.

NEW BUSINESS

STAFF REPORTS

Fire Chief Johnson reported on the HVAC controls and thermostat updates. Fire Chief Johnson and the Captains had a training to learn how to use the controls on the laptop provided after the upgrade to the system. Fire Chief Johnson reported on the L&I Appeal stating that he had sent off his appeal and is waiting to hear back with the next steps. Lastly, Fire Chief Johnson reported on a meeting that he had with Fire Chief Watt at Benton 6 about the mutually used radio tower.

Administrator Trevino reported briefly on the budget amendment but would discuss it more during the finance portion of the meeting. Administrator Trevino also report on the annual Santa tour and donations made to a family in Prosser.

VOUCHER APPROVAL

Vouchers were audited and certified by the Auditing Officer as required by RCW 42.24.080, those expense reimbursement claims certified as required by RCW 42.24.090, and have been recorded on a listing which has been made available to the West Benton Regional Fire Authority

Commissioner William moved to approve payroll voucher #191202001 through #191202018 in the amount of \$11,521.66 Commissioner Clizbe seconded the motion. The motion carried.

BUDGET REPORT

Administrator Trevino provided the board with a monthly update of the budget.

RESOLUTION 2019-14

Commissioner Fox moved to approve Resolution 2019-14 a budget amendment. Commissioner Clizbe seconded the motion. The motion carried.

EXECUTIVE SESSION

Possible executive session, pursuant to RCW 42.30.140(4)(a) (“To review the collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement”). This session began at 6:33pm and concluded at 6:49pm.

No action was taken.

CONSTRUCTION AWARD UPDATE

Quotes are due on Friday December 20, 2019

GOVERNING BOARD

The board asked that Fire Chief Johnson provide his plan for the year.

ADJOURNMENT

With no further business, Chairman Moon adjourned the meeting at 7:16pm



DAVID MOON, CHAIRMAN



JESSICA TREVINO, ADMINISTRATOR