

**WEST BENTON REGIONAL FIRE AUTHORITY
TUESDAY JANUARY 7, 2020
WBRFA HEADQUARTERS STATION 310**

CALL TO ORDER AND FLAG SALUTE

Chairman Moon called the January 7, 2020 West Benton Regional Fire Authority regular meeting to order at 6:00pm and led participants in the Pledge of Allegiance.

ROLL CALL

Present: Commissioners David Moon, Richard Clizbe, Randy Fox, Shane Williams, and Dewey Holliday
Others in attendance: Fire Chief Seth Johnson, Lieutenant Friend, and District Secretary Jessica Trevino.

PUBLIC COMMENTS

There were no comments from the public.

LOCAL PROGRAM

Due to Resolution 2020-1, the appointment of officer positions for 2020, Resolutions 2020-09 and 2020-10 were approved prior to the consent agenda to ensure the correct signing officers.

Commissioner Clizbe moved to approve Resolution 2020-09 - the intent to be reimbursed for eligible project expenses from proceeds of a local agency financing lease with the office of the state treasurer. Commissioner Fox seconded the motion. The motion carried.

Commissioner Williams moved to approve Resolution 2020-10 Authorizing for the acquisition of real property and execution of a financing contract, site lease and related documentation relating to the acquisition of said real property. Commissioner Fox seconded the motion. The motion carried.

CONSENT AGENDA

Commissioner Clizbe moved to approve the consent agenda. Commissioner Williams seconded the motion. The motion carried.

1. Agenda Approval – January 7th regular board meeting
2. Approval of Minutes - December 17, 2019 – Regular Meeting Minutes
3. Resolution 2020-1 – Appointing officer positions for calendar year 2020
4. Resolution 2020-02 – 2020 Meeting calendar dates
5. Resolution 2020-03 – Declaring legal counsel
6. Resolution 2020-04 – Declaring records retention officer
7. Resolution 2020-05 – Appointing Investment Officers
8. Resolution 2020-06 – Appointing Auditing Officers
9. Resolution 2020-07 – Appointing Payroll Officers
10. Resolution 2020-08 – Appointing an agent to receive claims
11. Voucher Approval #200101001 thru #200101026 in the amount of \$19,437.21
12. Voucher Approval #200102001 thru #200102010 in the amount of \$33,883.14

OLD BUSINESS

CONSTRUCTION

Fire Chief Johnson provided the board with a proposal from Chervenell Construction Co. Chervenell was the only company that was able to turn in a completed scope of work within the time allotted. After reviewing

the proposal, Commissioner Fox moved to approve the proposal as presented. Commissioner Williams seconded the motion. The motion carried.

NEW BUSINESS

GOVERNING BOARD REPORTS

Commissioner Williams reminded the board that Legislative Day is on January 28, 2020 and is interested in participating in the event.

STAFF REPORTS

Administrator Trevino reported to the board that she has been working on the 'Local Program' application and completing year end tasks.

Fire Chief Johnson reported to the board that today was the Anniversary of James Wildman's death and that he and many of our firefighters went out to the grave site together. Fire Chief Johnson also updated the board on the L& I Appeal and another conference call he will have on January 21st. If he is unsuccessful with the appeal, the board will have to decide if they would like to continue fighting the charges. If so, the next step will need legal counsel. Fire Chief Johnson announced to the board that he has been elected to the Prosser Chamber of Commerce board. Chief Johnson updated the board that he attended a meeting at Secomm to work out a couple of issues. Lastly, Chief Johnson will be participating at an Ammonia Tabletop exercise at Walmart DC.

POLICY

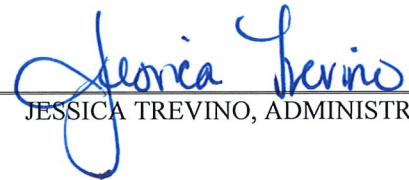
The first reading of policy 2408 employee compensation and 2408a Direct Deposit policy and enrollment form was presented to the board.

ADJOURNMENT

With no further business, Chairman Moon adjourned the meeting at 7:48pm



DAVID MOON, CHAIRMAN



JESSICA TREVINO, ADMINISTRATOR