

**WEST BENTON REGIONAL FIRE AUTHORITY
TUESDAY OCTOBER 15, 2019
WBRFA HEADQUARTERS STATION 310**

CALL TO ORDER AND FLAG SALUTE

Chairman Moon called the October 15, 2019 West Benton Regional Fire Authority regular meeting to order at 6:00pm and led participants in the Pledge of Allegiance.

ROLL CALL

Present: Commissioners David Moon, Richard Clizbe, Randy Fox, and Shane Williams

Others in attendance: Steve Zetz with the City of Prosser, Fire Chief Seth Johnson and District Secretary Jessica Trevino.

AGENDA APPROVAL

Commissioner Williams moved to approve the agenda as presented. Commissioner Fox seconded the motion. The motion carried.

APPROVAL OF MINUTES

Commissioner Williams moved to approve the October 1, 2019 regular meeting minutes. Commissioner Fox seconded the motion. The motion carried.

Commissioner Williams moved to approve the October 8, 2019 special meeting minutes. Commissioner Fox seconded the motion. The motion carried.

PUBLIC COMMENTS

There were no comments from the public.

PRESENTATION – City of Prosser

Steve Zetz, the planning and economic development director with the City of Prosser, updated the board on the City of Prosser's comprehensive plan, it's new look, and that it received the Governor's award. Mr. Zetz also informed the board that utilities are going across the freeway to Wamba Rd and that the City will be annexing approximately 80-160 acres into Prosser's City limits.

NEW BUSINESS

STAFF REPORTS

Chief Johnson reported on the current accountability audit being performed on West Benton Fire Rescue and an appointment with Banner Bank on Friday. Fire Chief Johnson also reported that he will be receiving a quote from Chervenell construction, a presentation for Novella, and a Chief's meeting were further discussions about collaboration of radios throughout the valley. Lastly, Chief reported that the Aerial is back in service.

Administrator Trevino also reported on the current accountability audit and discussed completing the 2016 annual report since it had never been submitted.

VOUCHER APPROVAL

Vouchers were audited and certified by the Auditing Officer as required by RCW 42.24.080, those expense reimbursement claims certified as required by RCW 42.24.090, and have been recorded on a listing which has been made available to the West Benton Regional Fire Authority

Commissioner Fox moved to approve payroll voucher # 191002001 through # 19100202 in the amount of \$16,791.43. Commissioner Clizbe seconded the motion. The motion carried.

BUDGET REPORT

Administrator Trevino presented the board with an update of the budget as of September 2019.

POLICY

The Commissioners reviewed the first reading of the credit card policy and procedure.

TAX LEVY

Commissioner Clizbe moved to approve Resolution 2019-11 an ordinance for 2020 which increases the regular property tax levy. Commissioner Fox seconded the motion. The motion carried.

Commissioner Clizbe moved to approve the Levy Certification. Commissioner Fox seconded the motion. The motion carried.

2020 BUDGET

Recess

Chairman Moon recessed the regular meeting at 6:49pm to proceed into a public hearing

Public Hearing
2020 Budget Hearing

Present: Chairman David Moon, Commissioner Richard Clizbe, Commissioner Randy Fox, Commissioner Shane Williams, Steve Zetz - City of Prosser's planning and economic development director, Fire Chief Seth Johnson and District Secretary Jessica Trevino

The public hearing was opened, and the 2020 budget was discussed but it was determined that no changes were needed. There was no public in attendance or additional comments made but the Commissioners determined to bring the 2020 budget back to the next regularly scheduled meeting.

Reconvene

With no further public comments, Chair Moon reconvened the regular meeting at 6:59

No action was taken.

ADJOURNMENT

With no further business, Chairman Moon adjourned the meeting at 7:03pm



DAVID MOON, CHAIRMAN



JESSICA TREVINO, ADMINISTRATOR