

**WEST BENTON REGIONAL FIRE AUTHORITY
TUESDAY SEPTEMBER 17, 2019
WBRFA HEADQUARTERS STATION 310**

CALL TO ORDER AND FLAG SALUTE

Chairman Moon called the September 17, 2019 West Benton Regional Fire Authority regular meeting to order at 6:00pm and led participants in the Pledge of Allegiance.

ROLL CALL

Present: Commissioners David Moon, Richard Clizbe, Shane Williams, and Dewey Holliday

Others in attendance: Fire Chief Seth Johnson, Lieutenant Scott Friend, and District Secretary Jessica Trevino.

Absent: Randy Fox

AGENDA APPROVAL

Commissioner Clizbe moved to approve the agenda as presented. Commissioner Williams seconded the motion. The motion carried.

APPROVAL OF MINUTES

Commissioner Williams moved to approve the September 3, 2019 regular meeting minutes. Commissioner Holliday seconded the motion. The motion carried.

PUBLIC COMMENTS

There were no comments from the public.

OLD BUSINESS

APPARATUS UPDATE

Chief Johnson reported that the ladder truck is done and ready to be picked up from Cascade Fire and Safety in Yakima. A new side by side has been ordered and delivered. Crews will start working on outfitting it with lights, sirens, and logos. Lastly, pump testing is being done this week. There will be several different neighboring fire departments using our facilities for pump testing as well.

NEW BUSINESS

STAFF REPORTS

Chief Johnson reported that West Benton Fire Rescue's logo will be added to the Edith House. Chief Johnson is working with the Department of Natural Resources to bring their 640 acres of unprotected ground into the district. Lastly, West Benton Fire Rescue will be going back to NCF1 dispatching.

Administrator Trevino will be attending the Washington Finance Officers Association meeting in Yakima on September 19th. West Benton Fire Rescue received information about an upcoming audit for 2016, 2017, & 2018.

VOUCHER APPROVAL

Vouchers were audited and certified by the Auditing Officer as required by RCW 42.24.080, those expense reimbursement claims certified as required by RCW 42.24.090, and have been recorded on a listing which has been made available to the West Benton Regional Fire Authority

Commissioner Clizbe moved to approve payroll voucher #190902001 through #190902028 in the amount of \$20,831.98 Commissioner Williams seconded the motion. The motion carried.

BUDGET REPORT

Administrator Trevino provided the board with an update of the budget using the BIAS system.

RESOLUTION

Commissioner Clizbe moved to approve resolution 2019-10 declaring certain property to be surplus property. Commissioner Williams seconded the motion. The motion carried.

BUDGET – GOVERNANCE BOARD FOLLOW UP

Commissioners requested that the upstairs be completed as a priority. After a discussion about the upstairs, Commissioner Williams moved to find funding to complete the upstairs prior to the collect of the new levy rate so the project could be started this year. Commissioner Holliday seconded the motion. The motion carried.

ADJOURNMENT

With no further business, Chairman Moon adjourned the meeting at 7:12pm



DAVID MOON, CHAIRMAN



JESSICA TREVINO, ADMINISTRATOR