

**WEST BENTON REGIONAL FIRE AUTHORITY
TUESDAY JULY 16, 2019
WBRFA HEADQUARTERS STATION 310**

CALL TO ORDER AND FLAG SALUTE

Chairman Moon called the July 16, 2019 West Benton Regional Fire Authority regular meeting to order at 6:00pm and led participants in the Pledge of Allegiance.

ROLL CALL

Present: Commissioners David Moon, Richard Clizbe, Randy Fox and Shane Williams

Others in attendance: Fire Chief Seth Johnson and Recording Secretary Jessica Trevino.

AGENDA APPROVAL

Commissioner Clizbe moved to approve the agenda as presented. Commissioner Williams seconded the motion. The motion carried.

APPROVAL OF MINUTES

Commissioner Williams moved to approve the July 2, 2019 regular meeting minutes. Commissioner Fox seconded the motion. The motion carried.

PUBLIC COMMENTS

There were no comments from the public.

OLD BUSINESS

APPARATUS UPDATE

Chief Johnson reported that the grass truck is in service and is out a Station 320. They also moved the 1999 type 5 to Station 320. The ladder truck is still not in service. The crew has been working on a radio installation.

NEW BUSINESS

STAFF REPORTS

Administrator Trevino has been busy paying quarterly taxes and reporting, for the first time, Paid Family Medical Leave.

Chief Johnson reported on Max Benitz's funeral. He also released an RFP for HVAC Controls and signed an agreement for a new phone system.

VOUCHER APPROVAL

Vouchers were audited and certified by the Auditing Officer as required by RCW 42.24.080, those expense reimbursement claims certified as required by RCW 42.24.090, and have been recorded on a listing which has been made available to the West Benton Regional Fire Authority

Commissioner Fox moved to approve payroll voucher #190702001 through #190702027 in the amount of \$15,640.98 Commissioner Williams seconded the motion. The motion carried.

BUDGET REPORT

Administrator Trevino provided the board with an update of the budget and the treasurer's report using the BIAS system.

REPORTS

UTV- Fire Chief Johnson presented 4 side-by-side options to the Commissioners. The Commissioner went forward with a 2019 John Deere.

L&I Update – Fire Chief Johnson reported to the Commissioners that West Benton Fire Rescue was fined \$2,400. Chief Johnson will be appealing the fine.


Commissioner Position – The Board of Commissioners started talking about replacing late Commissioner Max Benitz. The board asked staff to research how to appoint a new Commissioner after a death. Commissioner Benitz is on the ballot for the upcoming election.

ADJOURNMENT

With no further business, Chairman Moon adjourned the meeting at 7:03pm



DAVID MOON, CHAIRMAN



JESSICA TREVINO, ADMINISTRATOR