

**WEST BENTON REGIONAL FIRE AUTHORITY  
TUESDAY JUNE 18, 2019  
WBRFA HEADQUARTERS STATION 310**

**CALL TO ORDER AND FLAG SALUTE**

Chairman Moon called the June 18, 2019 West Benton Regional Fire Authority regular meeting to order at 6:00pm and led participants in the Pledge of Allegiance.

**ROLL CALL**

**Present:** Commissioners David Moon, Richard Clizbe, Max Benitz, Randy Fox and Shane Williams  
**Others in attendance:** Fire Chief Seth Johnson, Lieutenant Scott Friend, Firefighter Sidney Ayala, Firefighter Larry Cambary and Recording Secretary Jessica Trevino.

**AGENDA APPROVAL**

Commissioner Clizbe moved to approve the agenda as presented. Commissioner Williams seconded the motion. The motion carried.

**APPROVAL OF MINUTES**

Commissioner Fox moved to approve the June 4<sup>th</sup> regular meeting minutes. Commissioner Williams seconded the motion. The motion carried.

**PUBLIC COMMENTS**

There were no comments from the public.

**OLD BUSINESS**

**APPARATUS UPDATE**

Chief Johnson reported that drivers have been training on the aerial and that once the SCBAs are installed it will be in service. The grass truck has a little bit of wiring to complete and should be in service prior to the next Commissioner meeting

**NEW BUSINESS**

**GOVERNING BOARD REPORTS**

Commissioner Benitz reported on the fire lines that were placed around the McWhorter Ranch and all of the supporting districts that helped with the fire lines.

**STAFF REPORTS**

Chief Johnson reported on the recently cut dozer lines above painted hills, a city council meeting where the levy lid lift was discussed, and a meeting with the Department of Labor & Industries. Chief Johnson also pointed out on Captain Bowden's training report that there was 90% attendance at drill last month.

Administrator Trevino reported on 4 new hires, work that's being done with Benton County Clean Air, Advertising for the Captain of Operations position, West Benton Firefighters Association Scholarship awards, and an upcoming presentation Chief Johnson is giving at the Prosser Community Center.

**VOUCHER APPROVAL**

Vouchers were audited and certified by the Auditing Officer as required by RCW 42.24.080, those expense reimbursement claims certified as required by RCW 42.24.090, and have been recorded on a listing which has been made available to the West Benton Regional Fire Authority

Commissioner Fox moved to approve payroll voucher #190602001 through #190602026 in the amount of \$21,852.26. Commissioner Williams seconded the motion. The motion carried.

**BUDGET REPORT**

Administrator Trevino provided the board with an update of the budget using the BIAS system. Administrator Trevino also provided the board with an updated Treasurer's Report with bank balances.

**GOVERNING REPORT FINAL COMMENTS**

Commissioner Williams is interested in more information about a Deputy Chief and perhaps where that position could fit within the department. Commissioner Williams suggested that a labor management committee form to start mapping out the employment organizational chart.

**ADJOURNMENT**

With no further business, Chairman Moon adjourned the meeting at 6:48pm

  
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DAVID MOON, CHAIRMAN

  
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JESSICA TREVINO, ADMINISTRATOR