

**WEST BENTON REGIONAL FIRE AUTHORITY
TUESDAY MAY 21, 2019
WBRFA HEADQUARTERS STATION 310**

CALL TO ORDER AND FLAG SALUTE

Chairman Moon called the May 21, 2019 West Benton Regional Fire Authority regular meeting to order at 6:00pm and led participants in the Pledge of Allegiance.

ROLL CALL

Present: Commissioners Richard Clizbe, Max Benitz, Randy Fox, Shane Williams, and David Moon
Others in attendance: Fire Chief Seth Johnson, Lieutenant Scott Friend, Kevin Wesley with TWG Consulting and Recording Secretary Jessica Trevino.

AGENDA APPROVAL

Commissioner Fox moved to approve the agenda with the amendment of the executive session taking place after public comments. Commissioner Williams seconded the motion. The motion carried.

APPROVAL OF MINUTES

Commissioner Clizbe moved to approve the May 7, 2019 regular meeting minutes.
Commissioner Williams seconded the motion. The motion carried.

PUBLIC COMMENTS

There were no comments from the public.

EXECUTIVE SESSION

Possible executive session, pursuant to RCW 42.30.110(1)(g) ("To review the performance of a public employee"). This session began at 6:02pm and concluded at 6:27pm after an additional 5 minutes were requested by the board.

OLD BUSINESS

APPARATUS UPDATE

Chief Johnson reported that the grass truck has plumbing and electrical left to install and the ladder truck has more shelves being mounted. He also reported that the region has been looking into new radio system choices and that additional radios will be installed into WBRFA apparatus.

NEW BUSINESS

STAFF REPORTS

Chief Johnson updated the board on the Life Jacket Loaner Board event, his rotary presentation and his upcoming presentation to the Prosser Economic Development.

Administrator Trevino also reported on the successful launch of the Life Jacket Loaner Board and updated the board on several budget items, tax payments, and the completion of the records retention grant.

VOUCHER APPROVAL

Vouchers were audited and certified by the Auditing Officer as required by RCW 42.24.080, those expense reimbursement claims certified as required by RCW 42.24.090, and have been recorded on a listing which has been made available to the West Benton Regional Fire Authority

Commissioner Fox moved to approve payroll voucher #190502001 through #190502019 in the amount of \$30,418.73. Commissioner Williams seconded the motion. The motion carried.

BUDGET REPORT

Administrator Trevino provided the board with an update of the budget using the BIAS system.

ADJOURNMENT

With no further business, Chairman Moon adjourned the meeting at 6:47pm



DAVID MOON, CHAIRMAN



JESSICA TREVINO, ADMINISTRATOR