

**WEST BENTON REGIONAL FIRE AUTHORITY  
TUESDAY JUNE 4, 2019  
WBRFA HEADQUARTERS STATION 310**

**CALL TO ORDER AND FLAG SALUTE**

Chairman Moon called the June 4, 2019 West Benton Regional Fire Authority regular meeting to order at 6:00pm and led participants in the Pledge of Allegiance.

**ROLL CALL**

**Present:** Commissioners David Moon, Richard Clizbe, Max Benitz, Randy Fox and Shane Williams

**Others in attendance:** Fire Chief Seth Johnson, Firefighter Sid Ayala, Lieutenant Scott Friend, PMH EMT Scott Hawley and Recording Secretary Jessica Trevino.

**AGENDA APPROVAL**

Commissioner Fox moved to approve the agenda as presented. Commissioner Williams seconded the motion. The motion carried.

**APPROVAL OF MINUTES**

Commissioner Clizbe moved to approve the May 21, 2019 regular meeting minutes. Commissioner Fox seconded the motion. The motion carried.

Commissioner Clizbe moved to approve the May 31, 2019 special meeting minutes. Commissioner Fox seconded the motion. The motion carried.

**PUBLIC COMMENTS**

There were no comments from the public.

**OLD BUSINESS**

**APPARATUS UPDATE**

Chief Johnson reported that the grass truck is still being worked on and should spray water by the end of the week. The ladder truck has had mounting boxes added to it. Several side by sides were test driven during drill and a 4wheeler will be test driven this week.

**NEW BUSINESS**

**CORRESPONDENCE**

**STAFF REPORTS**

Chief Johnson reported on a meeting with the City of Prosser and an upcoming speaking engagement with Prosser's Economic Development Association.

Administrator Trevino updated the board on an event that West Benton Fire Rescue is putting on with the Prosser Community Center June 25<sup>th</sup>. She also updated the board that she was able to cancel some of the department's internet connections and code messaging now that fiber optics have been installed and the department has started using iSpy Fire.

## FINANCE

### **VOUCHER APPROVAL**

Vouchers were audited and certified by the Auditing Officer as required by RCW 42.24.080, those expense reimbursement claims certified as required by RCW 42.24.090, and have been recorded on a listing which has been made available to the West Benton Regional Fire Authority

Commissioner Fox moved to approve payroll voucher #190601001 through #190601052 in the amount of \$77,069.84 Commissioner Williams seconded the motion. The motion carried.

Administrator Trevino updated the board on an additional voucher sheet that was signed in order to process final fees for the reimbursement records retention grant. Administrator Trevino also updated the board on the 2018 submitted annual reports. A 27-page document was provided in support of this.

### **LEVY LID LIFT**

Chief Johnson updated the board on the Pro Proposition 1. All paperwork has been submitted and we should see a proof for the lid lift, from the Elections Department, at the next Commissioner meeting.

### **EMPLOYMENT**

After a long discussion about the hiring of a public employee, Commissioner Benitz moved to approve the Captains position and timelines as presented by the Chief Johnson. Commissioner Fox seconded the motion. The motion carried. 3 ayes 2 noes

### **ADJOURNMENT**

With no further business, Chairman Moon adjourned the meeting at 7:04pm

  
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DAVID MOON, CHAIRMAN  
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JESSICA TREVINO, ADMINISTRATOR