

**WEST BENTON REGIONAL FIRE AUTHORITY
TUESDAY APRIL 2, 2019
WBRFA HEADQUARTERS STATION 310**

CALL TO ORDER AND FLAG SALUTE

Chairman Moon called the April 2, 2019 West Benton Regional Fire Authority regular meeting to order at 6:00pm and led participants in the Pledge of Allegiance.

ROLL CALL

Present: Commissioners Richard Clizbe, Randy Fox and David Moon

Others in attendance: Fire Chief Seth Johnson and Recording Secretary Jessica Trevino

Call in: Max Benitz

Excused Absence: Shane Williams

AGENDA APPROVAL

Commissioner Fox moved to approve the agenda as presented. Commissioner Clizbe seconded the motion. The motion carried.

APPROVAL OF MINUTES

Commissioner Clizbe moved to approve the March 19, 2019 regular meeting minutes. Commissioner Fox seconded the motion. The motion carried.

PUBLIC COMMENTS

There were no comments from the public.

OLD BUSINESS

CAPITAL IMPROVEMENT PROJECT FUNDING

Fire Chief Johnson updated the board that he attended the Prosser Thrive meeting and presented West Benton Fire Rescue's strategic plan which was well received. Fire Chief Johnson is on Prosser's Rotary schedule to present at their next meeting.

APPARATUS UPDATE

The new grass truck bed has been installed and the truck should be back at the department this week. The aerial is having a problem with its onboard charger. Cascade Fire and Safety is aware of the problem and will be bringing down additional supplies to repair the issue. The Cascade system has been mounted to E1531 and final hook ups of hoses are being done to complete

NEW BUSINESS

GOVERNING BOARD REPORTS

Commissioner Benitz thanked Fire Chief Johnson and all of the EMTs for "a job well done" when there was a recent emergency at his house.

STAFF REPORTS

Fire Chief Johnson reported to the board that he recently attended a July 4th firework planning meeting, an active shooter meeting with City of Prosser's police department, and a regionalization dozer program. The Department of Natural Resources sent over a mutual aid agreement which will be signed and sent back. Further research is being done on the HVAC controls that need to be replaced, installation of Fiber Optics into station 310, and iSpy which is a mobile responder dispatch program.

Fire Chief Johnson also reported that he will be out of the office until Monday, April 5th.

Administrator Trevino reported on the 2018 annual report, the records retention grant, potentially adding direct deposit for paychecks and the next West Benton Fire Rescue newsletter.

VOUCHER APPROVAL

Vouchers were audited and certified by the Auditing Officer as required by RCW 42.24.080, those expense reimbursement claims certified as required by RCW 42.24.090, and have been recorded on a listing which has been made available to the West Benton Regional Fire Authority

Commissioner Clizbe moved to approve voucher #190401001 through #190401020 in the amount of \$10,771.43 Commissioner Fox seconded the motion. The motion carried.

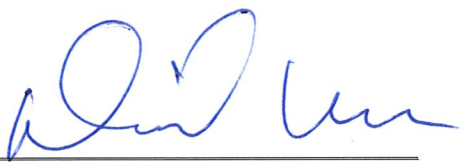
Commissioner Fox moved to approve voucher #190402001 through #190402010 in the amount of \$33,756.85 Commissioner Clizbe seconded the motion. The motion carried.

BUDGET REPORT

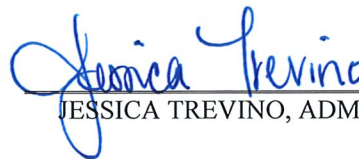
Administrator Trevino provided the board with an update of the budget using the BIAS system.

ADJOURNMENT

With no further business, Chairman Moon adjourned the meeting at 6:28pm



DAVID MOON, CHAIRMAN



JESSICA TREVINO, ADMINISTRATOR