

**WEST BENTON REGIONAL FIRE AUTHORITY
TUESDAY FEBRUARY 5, 2019
WBRFA HEADQUARTERS STATION 310**

CALL TO ORDER AND FLAG SALUTE

Chairman Moon called the February 5, 2019 West Benton Regional Fire Authority regular meeting to order at 6:00pm and led participants in the Pledge of Allegiance.

ROLL CALL

Present: Commissioners Max Benitz, Richard Clizbe, Randy Fox, David Moon, Shane Williams

Others in attendance: Fire Chief Seth Johnson and Recording Secretary Jessica Trevino.

AGENDA APPROVAL

Commissioner Benitz moved to approve the agenda as presented. Commissioner Fox seconded the motion. The motion carried.

APPROVAL OF MINUTES

Commissioner Fox moved to approve the January 15, 2018 regular meeting minutes. Commissioner Williams seconded the motion. The motion carried.

PUBLIC COMMENTS

There were no comments from the public.

OLD BUSINESS

CAPITAL IMPROVEMENT PROJECT FUNDING

Chief Johnson reported that the levy resolution has been delivered to the attorney and is currently being reviewed. He also passed out the final approved version of the 2019 strategic plan.

APPARATUS UPDATE

The new aerial is in Yakima having shelving made. The new command vehicle is here and in service. The water rescue vehicle is in the shop being fixed. The grass trucks wheels are here, and the lift has been ordered.

NEW BUSINESS

GOVERNING BOARD REPORTS

The Tri-County Fire Commissioners meeting is on February 9th.

STAFF REPORTS

Chief Johnson reported on recent incidents. Most of which are Motor Vehicle Accidents due to the snow and ice. However, there was a structure fire this morning.

Chief Johnson also reported that he will have a meeting with the City of Prosser and will discuss West Benton Fire Rescue's strategic plan.

Administrator Trevino reported on year end items and handing out W2s.

VOUCHER APPROVAL

Vouchers were audited and certified by the Auditing Officer as required by RCW 42.24.080, those expense reimbursement claims certified as required by RCW 42.24.090, and have been recorded on a listing which has been made available to the West Benton Regional Fire Authority Board.

During review of the vouchers, Commissioner Moon noticed that the invoice from Cascade Fire & Rescue was for West Pierce Fire and Rescue not West Benton Fire Rescue. It was determined that the vouchers would still be paid but that the warrant for Cascade Fire & Rescue would be cancelled by resolution at the next regularly scheduled board meeting.

Commissioner Fox moved to approve payroll voucher #190201001 through #190201040 in the amount of \$72,333.81 with the amendment cancelling voucher number 190201010 for to Cascade Fire. Commissioner Clizbe seconded the motion. The motion carried.

STRATEGIC PLAN

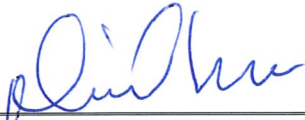
Commissioner Benitz moved to approve the strategic plan as presented. Commissioner Williams seconded the motion. The motion carried.

RESOLUTION

Commissioner Benitz moved to approve resolution 2019-5 declaring certain property to be surplus property. Commissioner Fox seconded the motion. The motion carried.

ADJOURNMENT

With no further business, Chairman Moon adjourned the meeting at 6:38pm



DAVID MOON, CHAIRMAN



JESSICA TREVINO, ADMINISTRATOR

SETH JOHNSON