

**WEST BENTON REGIONAL FIRE AUTHORITY
TUESDAY NOVEMBER 20, 2018
WBRFA HEADQUARTERS STATION 310**

CALL TO ORDER AND FLAG SALUTE

Chairman Clizbe called the November 20, 2018 West Benton Regional Fire Authority regular meeting to order at 6:00 p.m. and led participants in the Pledge of Allegiance.

ROLL CALL

Present: Commissioners Richard Clizbe, Max Benitz, and David Moon

Call In: Commissioner Wendy Fogelson

Others in attendance: Fire Chief Seth Johnson, Lieutenant Friend and Recording Secretary Jessica Trevino

Excused absence: Commissioner Randy Fox

AGENDA APPROVAL

Commissioner Benitz moved to approve the agenda as presented. Commissioner Moon seconded the motion. The motion carried.

APPROVAL OF MINUTES

Commissioner Benitz moved to approve the November 6, 2018 regular meeting minutes. Commissioner Moon seconded the motion. The motion carried.

PUBLIC COMMENTS

There were no comments from the public.

OLD BUSINESS

USDA FUNDING

Fire Chief Johnson updated the board on USDA's financing and logistics of the Aerial Truck West Benton Fire Rescue is purchasing.

Commissioner Benitz moved to approve the 2018-12 Limited Tax General Obligation Bond. Commissioner Moon seconded the motion. The motion carried.

Commissioner Benitz moved to approve the Loan Resolution for Execution. Commissioner Moon seconded the Motion. The motion carried.

2019 BUDGET

After reviewing the presented 2019 budget, it was determined that no additional changes were needed.

Commissioner Benitz moved to approve the 2019 budget as presented. Commissioner Moon seconded the motion. The motion carried.

NEW BUSINESS

GOVERNING BOARD REPORTS

Commissioner Benitz applauded training Captain Bowden for his excellent drill attendance. He also gave an update on the Tri-County Commissioner Association report. Commissioner Benitz asked that all reports presented to the board have employee names on the documents in addition to the departments name.

Commissioner Fogelson asked for an update on the resignation of firefighter Groom.

STAFF REPORTS

Fire Chief Johnson updated the board on the preparation of winter. He reported that there have been additional fires and car accidents due to the cold. Chief Johnson also updated the board on awarded grants, status of apparatus, USDA financing, the Tri-County meeting held at WBFR and working with Benton County to establish new funding accounts.

Administrator Trevino updated the board on W2's and closing the books for 2018.

VOUCHER APPROVAL

Vouchers were audited and certified by the Auditing Officer as required by RCW 42.24.080, those expense reimbursement claims certified as required by RCW 42.24.090, and have been recorded on a listing which has been made available to the West Benton Regional Fire Authority

Commissioner Moon moved to approve payroll voucher #181102001 through #181102015 in the amount of \$20565.13 Commissioner Fogelson seconded the motion. The motion carried.

BUDGET REPORT

Administrator Trevino provided the board with an update of the budget using the BIAS system.

EXECUTIVE SESSION

Possible executive session, pursuant to RCW 42.30.110(1)(g) ("To review the performance of a public employee"). This session will begin at 6:28pm and will be concluded at 6:33pm."

No action was taken.

GOVERNING BOARD

Commissioner Fogelson is moving out of the district and will be mailing in her resignation.

ADJOURNMENT

With no further business, Chairman Clizbe adjourned the meeting at 6:34pm


RICHARD CLIZBE, CHAIRMAN


JESSICA TREVINO, ADMINISTRATOR