

**WEST BENTON REGIONAL FIRE AUTHORITY  
TUESDAY SEPTEMBER 4, 2018  
WBRFA HEADQUARTERS STATION 310**

**CALL TO ORDER AND FLAG SALUTE**

Chairman Clizbe called the September 4, 2018 West Benton Regional Fire Authority regular meeting to order at 6:00 p.m. and led participants in the Pledge of Allegiance.

**ROLL CALL**

**Present:** Commissioners Richard Clizbe, Max Benitz, Wendy Fogelson, Randy Fox, and David Moon

**Others in attendance:** Fire Chief Seth Johnson and Recording Secretary Jessica Trevino.

**AGENDA APPROVAL**

Commissioner Benitz moved to approve the agenda as presented. Commissioner Fox seconded the motion. The motion carried.

**APPROVAL OF MINUTES**

Commissioner Benitz moved to approve the August 21, 2018 regular meeting minutes.

Commissioner Fox seconded the motion. The motion carried.

**PUBLIC COMMENTS**

There were no comments from the public.

**NEW BUSINESS**

**GOVERNING BOARD REPORTS**

Commissioner Benitz praised and thanked West Benton Fire Rescue for their hard work on the Wagon Wheel Fire. While 4,000 acres were burned, the department was able to contain the fire quickly and stop further damage.

**STAFF REPORTS**

Chief Johnson and Administrator Trevino provided the board with department updates. Administrator Trevino passed out updates from both the Operations and Training Captains.

**VOUCHER APPROVAL**

Vouchers were audited and certified by the Auditing Officer as required by RCW 42.24.080, those expense reimbursement claims certified as required by RCW 42.24.090, and have been recorded on a listing which has been made available to the West Benton Regional Fire Authority

Commissioner Moon moved to approve payroll voucher # 180901001 through #180901047 in the amount of \$61,084.79. Commissioner Fox seconded the motion. The motion carried.

**BUDGET REPORT**

Administrator Trevino provided the board with an update of the budget using the BIAS system.

**SWIFT WATER RESCUE PROPOSAL**

Fire Chief Johnson provided the Commissioners with a Swift Water Rescue proposal. West Benton Fire Rescue has been approached by a government agency about purchasing their unused and slightly used Swift Water Rescue items. Purchasing this equipment would increase the depth of service offered to the community as well as provide our responders an ability to choose a lower risk option when working in the water environment.

Commissioner Fox moved to approve the purchase of the Swift Water Rescue equipment as proposed by staff. Commissioner Fogelson seconded the motion. The motion carried.

## **RESOLUTIONS**

**Resolution 2018-6** - Authorizing the board to obligate USDA Rural Development Funding. This resolution was tabled until a legal ad could run which would inform the public that West Benton Fire Rescue intends on using USDA RD funding.

**Resolution 2018-7** – Declaring Certain Property as Surplus and Authorizing Disposal by Public Auction. Commissioner Benitz moved to approve Resolution 2018-7 authorizing the surplus two (2) wooden fire ladders. Commissioner Fogelson seconded the motion. The motion carried.

**Resolution 2018-8** – Declaring Certain Property as Surplus and Authorizing Disposal by Public Auction. Commissioner Fox moved to approve Resolution 2018-8 authorizing the surplus of a 2006 International 4400. Commissioner Moon seconded the motion. The motion carried.

## **Budget workshop**

A budget workshop was scheduled for September 11, 2018 at 6pm. The meeting will be held at Station 310 – 1200 Grant Ave Prosser, WA 99350.

## **ADJOURNMENT**

With no further business, Chairman Clizbe adjourned the meeting at 6:57pm

  
\_\_\_\_\_  
RICHARD CLIZBE, CHAIRMAN

  
\_\_\_\_\_  
JESSICA TREVINO, ADMINISTRATOR