

**WEST BENTON REGIONAL FIRE AUTHORITY
TUESDAY JULY 17, 2018
WBRFA HEADQUARTERS STATION 310**

CALL TO ORDER AND FLAG SALUTE

Chairman Clizbe called the July 17, 2018 West Benton Regional Fire Authority regular meeting to order at 6:00 p.m. and led participants in the Pledge of Allegiance.

ROLL CALL

Present: Commissioners Richard Clizbe, Max Benitz, Wendy Fogelson, Randy Fox, and David Moon
Others in attendance: Fire Chief Seth Johnson and Recording Secretary Jessica Trevino.

AGENDA APPROVAL

Commissioner Fox moved to approve the agenda as presented. Commissioner Benitz seconded the motion. The motion carried.

APPROVAL OF MINUTES

Commissioner Benitz moved to approve the July 3, 2018 regular meeting minutes. Commissioner Fox seconded the motion. The motion carried.

Commissioner Benitz moved to approve the July 10, 2018 meeting minutes. Commissioner Fogelson seconded the motion. The motion carried.

PUBLIC COMMENTS

There were no comments from the public.

NEW BUSINESS

STAFF REPORTS

Chief Johnson reported on recent community events that WBFR participated in including the Boys & Girls club, the 4th of July parade, and the 4th of July Dunk Tank. Chief Johnson also reported on the outcome of the Montecito Fire, recent mutual aid calls, a residential structure fire, and several natural cover fires. Lastly, Chief Johnson reported on the F150 that has been ordered.

Administrator Trevino reported on the policy manual, cleaning out the upstairs, and a USDA Loan application.

VOUCHER APPROVAL

Vouchers were audited and certified by the Auditing Officer as required by RCW 42.24.080, those expense reimbursement claims certified as required by RCW 42.24.090, and have been recorded on a listing which has been made available to the West Benton Regional Fire Authority

Commissioner Fox moved to approve payroll voucher #180702001 through #180702024 in the amount of \$21,753.62. Commissioner Moon seconded the motion. The motion carried.

Commissioner Fox moved to approve claim voucher #1 through #4 in the amount of \$2,251.04
Commissioner Benitz seconded the motion. The motion carried.

BUDGET REPORT

Administrator Trevino provided the board with an update of the budget using the BIAS system.

ADJOURNMENT

With no further business, Chairman Clizbe adjourned the meeting at 6:30pm



RICHARD CLIZBE, CHAIRMAN



JESSICA TREVINO, ADMINISTRATOR