

**WEST BENTON REGIONAL FIRE AUTHORITY
TUESDAY JUNE 19, 2018
WBRFA HEADQUARTERS STATION 310**

CALL TO ORDER AND FLAG SALUTE

Chairman Clizbe called the June 19, 2018 West Benton Regional Fire Authority regular meeting to order at 6:00 p.m. and led participants in the Pledge of Allegiance.

ROLL CALL

Present: Commissioners Richard Clizbe, Max Benitz, Wendy Fogelson, Randy Fox, and David Moon
Others in attendance: Steve Zetz (City of Prosser), Lieutenant Fogelson, Lieutenant Friend, Fire Fighter Chong, Fire Chief Seth Johnson and Recording Secretary Jessica Trevino.

AGENDA APPROVAL

Commissioner Fox moved to approve the agenda as presented. Commissioner Benitz seconded the motion. The motion carried.

APPROVAL OF MINUTES

Commissioner Benitz moved to approve the June 5, 2018 regular meeting minutes. Commissioner Fogelson seconded the motion. The motion carried.

PUBLIC COMMENTS

There were no comments from the public.

PRESENTATION

Steve Zetz from the City of Prosser presented the cities newly completed comprehensive plan. He also updated the board about Prosser's housing market and the City's future expansion plans. Also, the city will be repainting all fire hydrants and ensuring that they are at the correct height.

OLD BUSINESS

CAPITAL IMPROVEMENT PROJECT FUNDING

Chief Johnson presented the board with static content messaging. He asked the board to review all items prior to the next meeting. Chief Johnson also proposed creating a planning committee.

POLICIES

Commissioner Fox moved to approve the General Levy policy. Commissioner Benitz seconded the motion. The motion carried.

Commissioner Fox moved to approve the General Obligation Bonds policy. Commissioner Moon seconded the motion. The motion carried.

Commissioner Fox moved to approve the Gifts policy with corrections. Commissioner Moon seconded the motion. The motion carried.

Commissioner Fox moved to approve the Disposal of Surplus Property policy. Commissioner Fogelson seconded the motion. The motion carried.

Commissioner Fox moved to approve the Purchasing policy. Commissioner Benitz seconded the motion. The motion carried.

NEW BUSINESS

GOVERNING BOARD REPORTS

Commissioner Fogelson updated the board that the next union negotiation meeting will be on July 2, 2018.

STAFF REPORTS

Chief Johnson updated the board on the F150 purchase and that a further report would be provided at the next Commissioner meeting. Chief Johnson also informed the board that he and Lieutenant Petersen will be traveling to inspect a potential Aerial purchase. Administrator gave the board a financial update and discussed issues with the software program that were resolved.

VOUCHER APPROVAL

Vouchers were audited and certified by the Auditing Officer as required by RCW 42.24.080, those expense reimbursement claims certified as required by RCW 42.24.090, and have been recorded on a listing which has been made available to the West Benton Regional Fire Authority

Commissioner Fogelson moved to approve payroll voucher #180604001 through #180604060 in the amount of \$36,930.81 Commissioner Fox seconded the motion. The motion carried.

BUDGET REPORT


Administrator Trevino provided the board with an update of the budget.


DISCUSSION

The board discussed Commissioner pay. No action was taken.

ADJOURNMENT

With no further business, Chairman Clizbe adjourned the meeting at 6:49pm


WENDY FOGELSON, VICE CHAIR


JESSICA TREVINO, ADMINISTRATOR