

**WEST BENTON REGIONAL FIRE AUTHORITY
TUESDAY JUNE 5, 2018
WBRFA HEADQUARTERS STATION 310**

CALL TO ORDER AND FLAG SALUTE

Chairman Clizbe called the June 5, 2018 West Benton Regional Fire Authority regular meeting to order at 6:00 p.m. and led participants in the Pledge of Allegiance.

ROLL CALL

Present: Commissioners Richard Clizbe, Max Benitz, Wendy Fogelson, Randy Fox, and David Moon

Others in attendance: Fire Chief Seth Johnson and Recording Secretary Jessica Trevino.

AGENDA APPROVAL

Commissioner Fox moved to approve the agenda as presented. Commissioner Benitz seconded the motion. The motion carried.

APPROVAL OF MINUTES

Commissioner Fox moved to approve the May 15, 2018 regular meeting minutes.

Commissioner Benitz seconded the motion. The motion carried.

PUBLIC COMMENTS

There were no comments from the public.

OLD BUSINESS

CAPITAL IMPROVEMENT PROJECT FUNDING

Chief Johnson updated the board on recent progress and a letter that was received by Benton County.

NEW BUSINESS

GOVERNING BOARD REPORTS

Commissioner Benitz updated the board on fire breaks that were put in and was appreciative towards the land owners for their cooperation. Commissioner Benitz and Chief Johnson also updated the board on a recent meeting held at the Silver Dollar where local fire departments and officials from the Yakima Training Center came together to discuss territory and future expansion.

STAFF REPORTS

Chief Johnson presented Mutual Aid Agreements with Yakima County, recent fire calls, and internal department updates.

Administrator Trevino presented West Benton Fire Rescue's new website.

BID PROPOSALS

Chief Johnson presented three local bids for a 2018 Ford F-150. All local bids were over the state bid amount. Commissioner Fox moved to approve the State Bid for a 2018 Ford F-150. Commissioner Moon seconded the bid. The motion carried.

Chief Johnson also presented an aerial for sale in Alabama. The Commissioners unanimously agreed to send two people from the department to Alabama to investigate it further.

VOUCHER APPROVAL

Vouchers were audited and certified by the Auditing Officer as required by RCW 42.24.080, those expense reimbursement claims certified as required by RCW 42.24.090, and have been recorded on a listing which has been made available to the West Benton Regional Fire Authority

Commissioner Fox moved to approve payroll voucher #180601001 through #180601027 in the amount of \$30,744.67 Commissioner Fogelson seconded the motion. The motion carried.

Commissioner Fogelson moved to approve claim voucher #180603001 through #180603005 in the amount of \$16,017.20 Commissioner Fox seconded the motion. The motion carried.

BUDGET REPORT

Administrator Trevino provided the board with an update of the budget using the BIAS system.

FIRST READING

Chairman Clizbe presented the first reading of policies.

ADJOURNMENT

With no further business, Chairman Clizbe adjourned the meeting at 7:03pm



RICHARD CLIZBE, CHAIRMAN



JESSICA TREVINO, ADMINISTRATOR