

**WEST BENTON REGIONAL FIRE AUTHORITY
TUESDAY JANUARY 2, 2018
WBRFA HEADQUARTERS STATION 310**

CALL TO ORDER AND FLAG SALUTE

Chairman Moon called the January 2, 2018 West Benton Regional Fire Authority regular meeting to order at 6:00 p.m. and led participants in a flag salute.

ROLL CALL

Administrator Jessica Trevino conducted a roll call for attendees. Chairman David Moon and Commissioners Max Benitz, Wendy Fogelson, Randy Fox, and Richard Clizbe were present. Fire Chief Seth Johnson, Lieutenant Brandon Fogelson, and Lieutenant Scott Friend were also in attendance. Recording secretary and administrator, Jessica Trevino, was also present.

AGENDA APPROVAL

The board reviewed the agenda. Commissioner Benitz moved to approve the agenda as presented. Commissioner Fox seconded the motion. The motion carried.

APPROVAL OF MINUTES

Commissioner Benitz moved to approve the December 19, 2017 meeting minutes. Commissioner Fox seconded the motion. The motion carried.

PUBLIC COMMENTS

There were no comments from the public.

OLD BUSINESS

NEW BUSINESS

GOVERNING BOARD REPORTS

The Commissioners talked about registration for the WFCFA conferences in 2018.

STAFF REPORTS

Fire Chief Johnson reported that WBFR went on 604 calls in 2017 which is an 3.4% increase from 2016. He also reported that 9 applications were received for the Training Captain position.

Administrator Trevino reported on closing out the 2017 year-end items.

VOUCHER APPROVAL

Vouchers were audited and certified by the Auditing Officer as required by RCW 42.24.080, those expense reimbursement claims certified as required by RCW 42.24.090, and have been recorded on a listing which has been made available to the West Benton Regional Fire Authority

Commissioner Fox moved to approve voucher #2018-001 through 2018-012 in the amount of \$3,997.28. Commissioner Fogelson seconded the motion. The motion carried.

RESOLUTIONS

Commissioner Benitz moved to approve Resolution 2018-01 appointing officer positions for calendar year 2018. Commissioner Fox seconded the motion. The motion carried. Commissioner Clizbe was voted as the Chairman and Commissioner Fogelson was voted as the Vice-Chair.

POLICY

The commissioners were presented the first reading of the records request policy.

FINAL COMMENTS

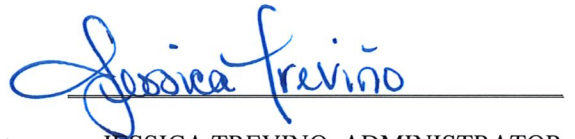
None

ADJOURNMENT

With no further business, Chairman Moon adjourned the meeting at 6:28pm.



DAVID MOON, CHAIRMAN



JESSICA TREVINO, ADMINISTRATOR