

**WEST BENTON REGIONAL FIRE AUTHORITY
TUESDAY FEBRUARY 20, 2018
WBRFA HEADQUARTERS STATION 310**

CALL TO ORDER AND FLAG SALUTE

Chairman Clizbe called the February 20, 2018 West Benton Regional Fire Authority regular meeting to order at 6:00 p.m. and led participants in the Pledge of Allegiance.

ROLL CALL

Present: Commissioners Richard Clizbe, Max Benitz, Randy Fox, Wendy Fogelson and David Moon
Others in attendance: Fire Chief Seth Johnson, Captain Todd Dormaier, Captain Brandon Bowden, Lieutenant Keith Johnson, Lieutenant Scott Friend, Jim Nelson (D.A. Davidson), and Recording Secretary Jessica Trevino.

AGENDA APPROVAL

The board reviewed the agenda. Commissioner Benitz requested to amend the agenda to include a discussion about apparatus 1364 and 1341. Commissioner Fox moved to approve the agenda with amended changes. Commissioner Benitz seconded the motion. The motion carried.

APPROVAL OF MINUTES

Commissioner Benitz moved to approve the February 6, 2018 meeting minutes. Commissioner Fogelson seconded the motion. The motion carried.

PUBLIC COMMENTS

There were no comments from the public.

OLD BUSINESS

POLICIES

Commissioner Fogelson moved to approve the West Benton Fire Rescue Employment of Staff policy. Commissioner Clizbe seconded the motion. The motion carried.

Commissioner Fogelson moved to approve the West Benton Fire Rescue Employment Contracts policy. Commissioner Fox seconded the motion. The motion carried.

Commissioner Fogelson moved to approve the West Benton Fire Rescue Legal Status and Operations policy. Commissioner Moon seconded the motion. The motion carried.

Commissioner Fogelson moved to approve the West Benton Fire Rescue Eligibility and Terms of Office policy. Commissioner Benitz seconded the motion. The motion carried.

Commissioner Fogelson moved to approve the West Benton Fire Rescue Elections policy. Commissioner Fox seconded the motion. The motion carried.

Commissioner Fogelson moved to approve the West Benton Fire Rescue Commissioner Vacancy policy. Commissioner Moon seconded the motion. The motion carried.

Commissioner Fogelson moved to approve the West Benton Fire Rescue Board Vacancies policy. Commissioner Benitz seconded the motion. The motion carried.

Commissioner Fogelson moved to approve the West Benton Fire Rescue Oath of Office policy. Commissioner Fox seconded the motion. The motion carried.

Commissioner Fogelson moved to approve the West Benton Fire Rescue Annual Organizational Meeting policy. Commissioner Moon seconded the motion. The motion carried.

Commissioner Fogelson moved to approve the West Benton Fire Rescue Governance Board Chairman policy. Commissioner Fox seconded the motion. The motion carried.

UNION NEGOTIATIONS

Chief Johnson updated the board on the approved one-year union contract extension.

WEBSITE PROPOSALS

Administrator Trevino provided the board with an update on website proposals. After some discussion, this item was tabled until the following meeting.

NEW BUSINESS

GOVERNING BOARD REPORTS

Commissioner Moon and Commissioner Fogelson gave an update on the information learned at the Tri-County Commissioner meeting and reported that the next meeting will be held in Walla Walla in May.

STAFF REPORTS

New hire Captain Brandon Bowden was introduced. His first day was today and his first duty week will start on March 19th. Captain Dormaier updated the board that he cleaned up all graffiti and has ordered surveillance cameras for Fire Station 320. Chief Johnson reported that information gathering on EMS is still taking place. Apollo has been called out again for repairs on the HVAC system.

APPARATUS 1364 AND 1341

After discussion, Commissioner Benitz moved to replace apparatus 1364 and 1341. Commissioner Fogelson seconded the motion. The motion carried. Commissioner Benitz encouraged the Chief to start looking further into a ladder truck and a type 6 grass truck to replace apparatus 1364 and 1341.

VOUCHER APPROVAL

Vouchers were audited and certified by the Auditing Officer as required by RCW 42.24.080, those expense reimbursement claims certified as required by RCW 42.24.090, and have been recorded on a listing which has been made available to the West Benton Regional Fire Authority

Commissioner Fox moved to approve voucher #2018-099 through 2018-137 in the amount of \$29,738.01
Commissioner Fogelson seconded the motion. The motion carried.

POLICIES

The next set of first reading policies were presented. These policies are the Governance Board Vice Chairman policy, the Governance Board Individual Commissioners policy, the Governance Board Secretary policy, the Oath of Office policy, the Oath of Office form, the Adoption and Amendment of Policies policy, the Policy Manual policy, the Administrative Procedures policy, the Suspension of a Policy, and the Meeting Policy.

PRESENTATION

Jim Nelson from D.A. Davidson presented to the board different financial opportunities that D.A. Davidson offers to government agencies.

WORKSHOP

It was determined that not all Commissioners would be able to attend the previously scheduled workshop on March 3rd at 8am. Therefore, the Commissioners rescheduled their next workshop for May 5th at 6pm.

ADJOURNMENT

With no further business, Chairman Clizbe adjourned the meeting at 7:29pm.



RICHARD CLIZBE, CHAIRMAN



JESSICA TREVINO, ADMINISTRATOR