

**WEST BENTON REGIONAL FIRE AUTHORITY
REGULAR GOVERNANCE BOARD MEETING
TUESDAY AUGUST 15th, 2017
18:00 HOURS
WBRFA HEADQUARTERS STATION 310**

CALL TO ORDER AND FLAG SALUTE

Chairman Moon called the West Benton Regional Fire Authority Meeting to order at 6:00 p.m. and led the Board in a flag salute.

ROLL CALL

Interim Fire Chief Seth Johnson conducted a roll call for attendees. Chairman Moon and Board members Max Benitz, Wendy Fogelson, Randy Fox, and Richard Clizbe were present. Captain Todd Dormaier was present. Lieutenant Brandon Fogelson present. Cory Heron was present to take minutes.

AGENDA APPROVAL

The Board reviewed the agenda. Board member Benitz made a motion to approve the agenda as presented. Board member Clizbe seconded, there were none opposed and the motion passed.

PUBLIC COMMENTS

There were no comments from the public.

PREVIOUS MEETING MINUTES

Board member Benitz made a motion to approve the Regular Board Meeting minutes from 08/01/2017, with the addition of Captain Todd Dormaier to roll call. Board member Fox seconded, there were none opposed and the motion carried.

WBRFA BVFF TRUSTEE MEETING

There were no items for the Board of Volunteer Firefighters Trustees to discuss.

REPORTS

Board member Clizbe shared feedback on residency programs gained at the Tri-City Fire Commissioners meeting.

Interim Chief Johnson reported that more items have been listed on the surplus website, including three vehicles.

Captain Dormaier provided a report on the recruit academy candidates that included a policy explanation regarding the 'signing bonus'.

FINANCIAL BUSINESS

The Board will receive a financial report at the beginning of the month.

The Board reviewed regular and payroll vouchers 2017-510 through 2017-534. Board member Clizbe made a motion to approve vouchers 2017-510 through 2017-534 presented in the amount of \$15,200.98. Board member Fox seconded, there were none opposed and the motion passed.

DISCUSSION ITEMS

The upstairs renovation project is still on hold pending additional financial information. The Board reviewed the layout and discussed timing and costs.

Board member Benitz reported on progress regarding annexation in to the WBRFA district. Respected landowners have agreed to champion the petition to other residents/businesses in the areas that are currently not within the district.

The Board discussed possible approaches to replacing the Chief. After extensive discussion, there was consensus to edit and post the job description, review the applicants in-house and then have a panel of regional Chiefs help test the top candidates. An edited job description will be available for the next meeting.

Board member Benitz explained the money that would be available for the administrator/secretary position. There was additional discussion on part-time vs. full-time position. Board member Benitz made a motion to advertise the legal-approved job description for a full-time position. Board member Clizbe seconded. There were three in favor. Board members Fogelson and Moon were opposed. The motion passed.

NEXT SCHEDULED MEETING AND ADJOURNMENT

The next scheduled meeting for the West Benton Regional Fire Authority Governance Board will be Tuesday September 5th, 2017 at 6:00 p.m.

The West Benton Regional Fire Authority Governance Board Meeting was adjourned at 8:29 p.m.

DAVID MOON, CHAIRMAN

SETH JOHNSON, INTERIM FIRE CHIEF