

**WEST BENTON REGIONAL FIRE AUTHORITY
REGULAR GOVERNANCE BOARD MEETING
TUESDAY JULY 18th, 2017
18:00 HOURS
WBRFA HEADQUARTERS STATION 310**

CALL TO ORDER AND FLAG SALUTE

Vice-Chairman Clizbe called the West Benton Regional Fire Authority Meeting to order at 6:00 p.m. and led the Board in a flag salute.

ROLL CALL

Interim Fire Chief Seth Johnson conducted a roll call for attendees. Board members Max Benitz, Wendy Fogelson, Randy Fox, and Richard Clizbe were present. Chairman Moon had an excused absence. Captain Dormaier was present. Cory Heron was present to take minutes. Shellie Klink from ENDURIS was present.

AGENDA APPROVAL

The Board reviewed the agenda. Board member Fox made a motion to approve the agenda as presented. Board member Benitz seconded, there were none opposed and the motion passed.

PUBLIC COMMENTS

There were no comments from the public.

Shellie Klink presented an overview of ENDURIS and the services they offer. This was followed by a question and answer session from those in attendance. There was a consensus to compare this information to existing coverage and services.

PREVIOUS MEETING MINUTES

Captain Dormaier requested that the previous meeting minutes reflect that he in fact was in attendance. Board member Fox made a motion to approve the Regular Board Meeting minutes from 7/5/2017 with the addition mentioned. Board member Fogelson seconded, there were none opposed and the motion carried.

WBRFA BVFF TRUSTEE MEETING

There were no items for the Board of Volunteer Firefighters Trustees to discuss.

REPORTS

Board member Clizbe asked about looking at how to reduce overtime costs. There was a discussion on responding to EMS calls. EMS codes from SECOMM may change with the addition of Franklin County. This could simplify identifying the stage at which WBFRA would respond. Captain Dormaier suggested weighing the costs of responding to these EMS calls against the potential citizen impact. A breakdown of call types and times will be provided to facilitate decision-making going forward.

Interim Fire Chief Johnson reported that an engine was sent to the Bateman Island fire.

The Board discussed an email that brings coverage for no-man's land back on track to be addressed.

Reimbursement was received to cover rental expenses incurred during vehicle repair.

Captain Dormaier distributed information regarding Governing Board shirts.

WBRFA is losing volunteers like all neighboring districts. There are four volunteer applications for the Recruit Academy beginning Saturday. Staff and Board discussed options to try and address the shortage of volunteers that included considering daytime availability, a cadet program and the addition of a third Captain to share recruit, retention and other tasks.

FINANCIAL BUSINESS

Interim Fire Chief Seth Johnson, Sam Schneider and Gary Heslop plan to meet tomorrow to obtain financial data to complete a detailed financial report.

The Board reviewed vouchers 2017-458 through 2017-490. Board member Benitz made a motion to approve the vouchers 2017-458 through 2017-490 in the amount of \$39,919.86. Board member Fox seconded, there were none opposed and the motion passed.

FOLLOW-UP ITEMS

The Board reviewed a resolution declaring certain property to be surplus. Board member Benitz made a motion to approve Resolution 2017-0001A Declaring Certain Property to be Surplus Property. Board member Fogelson seconded, there were none opposed and the motion carried.

DISCUSSION ITEMS

Board member Clizbe welcomed comments on the ENDURIS discussion, and it was agreed that Interim Fire Chief Johnson would address getting a comparison prepared.

The Board considered and discussed a pay matrix for the administrator/secretary positions approved at the previous meeting. A final pay package and advertising will be put together together after reviewing budget information and legal approval of the position descriptions.

Board member Benitz requested and received consensus from the Board to expedite this process to get support for Staff as soon as these criteria are met.

GOVERNING BOARD FINAL COMMENTS

Board member Fox asked for an update on upstairs renovations. This project has been on hold pending a detailed financial report.

Board member Fogelson asked about how plans for replacing the Chief were coming along. Board member Clizbe indicated he had been doing some research on another recruiting company and other chain of command structures in the area.

NEXT SCHEDULED MEETING AND ADJOURNMENT

The next scheduled meeting for the West Benton Regional Fire Authority Governance Board will be Tuesday August 1st, 2017 at 6:00 p.m.

The West Benton Regional Fire Authority Governance Board Meeting was adjourned at 7:46 p.m.

DAVID MOON, CHAIRMAN

SETH JOHNSON, INTERIM FIRE CHIEF