

**WEST BENTON REGIONAL FIRE AUTHORITY
REGULAR GOVERNANCE BOARD MEETING
TUESDAY MAY 2nd, 2017
18:00 HOURS
WBRFA HEADQUARTERS STATION 310**

CALL TO ORDER AND FLAG SALUTE

Chairman Moon called the West Benton Regional Fire Authority Meeting to order at 6:00 p.m. and led the Board in a flag salute.

ROLL CALL

Chief Merritt conducted a roll call for attendees. Chairman David Moon and Board Members Max Benitz, Randy Fox, and Richard Clizbe were present. Captains Seth Johnson and Todd Dormaier were present. Robert Merritt from mHc was present. Firefighter Scott Friend was present. Cory Heron was present to take minutes.

AGENDA APPROVAL

The Board reviewed the agenda. Board Member Benitz suggested adding an action item to elect a new Vice-Chairman. Board Member Benitz made a motion to approve the agenda with the aforementioned addition. Board Member Fox seconded, there were none opposed and the motion passed.

PUBLIC COMMENTS

There were no comments from the public.

PREVIOUS MEETING MINUTES

Board Member Benitz made a motion to approve the meeting minutes from 3/7/2017. Board Member Clizbe seconded, there were none opposed and the motion carried.

WBRFA BVFF TRUSTEE MEETING

There were no items for the Board of Volunteer Firefighters Trustees to discuss.

REPORTS

Chairman Moon followed up on the emails regarding the passenger policy? He stated that he had contacted the individual who originally sent the email suggesting getting together and discussing the issue. He received an answer that the individual stated "he was just angry that day" and was ok now and did not need to meet with Chairman Moon.

Chief Merritt reported that the aerial is beyond repair and needs to be taken out of service.

Seasonal Staff members Philip Chong and Javier Cruz have started work. Firefighters Scott Friend, Brandon Fogelson and Keith Johnson have been promoted to Volunteer Lieutenant positions.

Captain Dormaier reported on the new jaws and tools received and discussed how they will be training with them.

FINANCIAL BUSINESS

The Board reviewed the Governing Board vouchers for April 2017. Board Member Fox made a motion to approve the voucher. Board Member Clizbe seconded, there were none opposed and the motion carried.

The Board reviewed vouchers 2017-287 through 2017-301 in the amount of \$41,198.20. Board Member Clizbe made a motion to approve the vouchers 2017-287 through 2017-301 in the amount of \$41,198.20. Board Member Fox seconded, there were none opposed and the motion passed.

FOLLOW-UP ITEMS

The Board reviewed documents for notifications regarding the Board vacancy. There was consensus to move forward with advertising.

The Board reviewed the response letter to City officials, requesting a meeting with the Mayor and City Administrator regarding the finalization of the Inter-Local Agreement.

DISCUSSION ITEMS

The Board considered the draft contract addendum for mHc Consulting. Board Member Fox made a motion to approve the document as presented. Board Member Clizbe seconded, there were none opposed and the motion carried.

The Board discussed the 'passenger' policy. Chairman Moon would like to table this issue so it might be split into relevant equipment and personnel components. There was consensus among the Board to table this issue.

ACTION ITEMS

The Board considered the communication policy. Board Member Benitz made a motion to approve the policy as presented. Board Member Clizbe seconded, there were none opposed and the motion carried.

The Board discussed nominations for Vice-Chairman. Board Member Benitz made a motion to elect Board Member Clizbe as Vice-Chairman. Board Member Fox seconded the motion; there were none opposed and the motion carried.

GOVERNING BOARD COMMENTS

Board Member Benitz asked about the generator at station 320, and was informed that it is up and running and set-up with alerts.

Board Member Fox asked about the upstairs renovation and Captain Johnson indicated he was half-way through the bid specifications.

NEXT SCHEDULED MEETING AND ADJOURNMENT

The next scheduled meeting for the West Benton Regional Fire Authority Governance Board will be Tuesday May 16th, 2017 at 6:00 p.m.

The West Benton Regional Fire Authority Governance Board Meeting was adjourned at 6:31 p.m.



DAVID MOON, CHAIRMAN

DOUGLAS N. MERRITT, ADMINISTRATOR



SETH JOHNSON INTERIM ~~ADMIN~~
FIRE CHIEF