

**WEST BENTON REGIONAL FIRE AUTHORITY
REGULAR GOVERNANCE BOARD MEETING
TUESDAY APRIL 18th, 2017
18:00 HOURS
WBRFA HEADQUARTERS STATION 310**

CALL TO ORDER AND FLAG SALUTE

Vice-Chairman Moon called the West Benton Regional Fire Authority Meeting to order at 6:02 p.m. and led the Board in a flag salute.

ROLL CALL

Chief Merritt conducted a roll call for attendees. Vice-Chairman David Moon and Board Members Randy Fox and Richard Clizbe were present. Board Member Benitz had an excused absence. Robert Merritt from mHc was present. Firefighter Scott Friend was present. Cory Heron was present to take minutes.

AGENDA APPROVAL

The Board reviewed the agenda. Board Member Clizbe made a motion to approve the meeting agenda. Board Member Fox seconded, there were none opposed and the motion passed.

PUBLIC COMMENTS

There were no comments from the public.

PREVIOUS MEETING MINUTES

Board Member Fox made a motion to approve the meeting minutes from 4/4/2017. Board Member Clizbe seconded, there were none opposed and the motion carried.

WBRFA BVFF TRUSTEE MEETING

There were no items for the Board of Volunteer Firefighters Trustees to discuss.

REPORTS

Board Members Clizbe and Moon congratulated Staff on how well the training burn was organized and carried out.

Chief Merritt reported that the aerial is still out of service and troubleshooting efforts have been unsuccessful. Board Member Clizbe suggested a place that might be able to provide a second opinion.

Chief Merritt also reported that the seasonal employees have been hired and they should start on Monday May 1st.

FINANCIAL BUSINESS

The Board reviewed vouchers 2017-251 through 2017-286 in the amount of \$47,927.28. Board Member Fox made a motion to approve vouchers 2017-251 through 2017-286 in the amount of \$47,927.28. Board Member Clizbe seconded, there were none opposed and the motion passed.

DISCUSSION ITEMS

The Board considered the Professional Contract Addendum. Board Member Clizbe and Vice-Chairman Moon requested the minor re-wording of one area. It was decided to table a decision on this item until an additional Board Member was present.

The Board considered the status of the Inter-local Agreement with the City of Prosser. The City Administrator has requested joint participation of the City Council at one of WBRFA's meeting. WBRFA Board Members decided to respond with a letter requesting a discussion regarding the levels of service take place with the Mayor and City Administrator.

The Board reviewed and discussed the passenger policy. The Board agreed to send in their notes on the policy and bring the item back as a discussion item at the next meeting.

ACTION ITEMS

The Board reviewed the WBRFA Communication Policy. There was consensus from the Board to table a decision on this item until an additional Board Member was present.

The Board discussed replacing the vacancy on the Board with Chairman Boyle's resignation. Advertisements in local papers, notifications on the WBRFA website and facebook will be used. Board Member Clizbe made a motion to officially accept Chairman Jay Boyle's resignation letter. Board Member Fox seconded, there were none opposed and the motion carried.

GOVERNING BOARD COMMENTS

Board Member Fox mentioned Benton County 3 was still on a disclosure document.

A new Vice-Chair will be elected at the next meeting.

Board Member Clizbe asked about the progress of command vehicle configurations.

NEXT SCHEDULED MEETING AND ADJOURNMENT

The next scheduled meeting for the West Benton Regional Fire Authority Governance Board will be Tuesday May 2nd, 2017 at 6:00 p.m.

The West Benton Regional Fire Authority Governance Board Meeting was adjourned at 6:45 p.m.

DAVID MOON, CHAIRMAN

DOUGLAS N. MERRITT, ADMINISTRATOR