

**WEST BENTON REGIONAL FIRE AUTHORITY
REGULAR GOVERNANCE BOARD MEETING
TUESDAY MARCH 7th, 2017
18:00 HOURS
WBRFA HEADQUARTERS STATION 310**

CALL TO ORDER AND FLAG SALUTE

Chairman Boyle called the West Benton Regional Fire Authority Meeting to order at 6:00 p.m. and led the Board in a flag salute.

ROLL CALL

Chief Merritt conducted a roll call for attendees. Chairman Jay Boyle and Board Members Max Benitz, Randy Fox, Richard Clizbe and David Moon were present. Captains Seth Johnson and Todd Dormaier were present. Firefighter Scott Friend was present. Cory Heron was present to take minutes.

APPROVAL OF AGENDA

The Board reviewed the agenda. Board Member Benitz made a motion to accept the agenda as presented. Board Member Clizbe seconded, there were none opposed and the motion carried.

PUBLIC COMMENTS

There were no comments from the public.

APPROVAL OF MEETING MINUTES

The Board reviewed the previous meeting minutes. Board Member Fox made a motion to approve the meeting minutes from February 21st, 2017. The motion to approve the previous meeting minutes was seconded by Board Member Clizbe. There were none opposed and the motion carried.

WBRFA BOARD FOR VOLUNTEER FIREFIGHTERS MEETING

There were no items to discuss at the WBRFA BVFF Trustee meeting.

REPORTS

The Governing Board welcomed back Board Member Benitz.

The Staff presented a response breakdown for 2016 to the Board.

Board Members were also presented with an overtime report for the Captains that will be provided monthly.

Chairman Boyle asked about assigning the apparatus expenses and Chief Merritt indicated that would be available for the meeting.

FINANCIAL BUSINESS

The Board reviewed and discussed the WBRFA vouchers. A motion to approve vouchers 2017-128 through 2017-151 in the amount of \$18,963.30 was made by Board Member Fox and seconded by Board Member Benitz. There were none opposed and the motion carried.

Board Member Benitz made a motion to approve the Governance Board Monthly Meeting Voucher for February 2017. Board Member Clizbe seconded, there were none opposed and the motion carried.

FOLLOW-UP ITEMS

Chairman Boyle wants to get things rolling with help from the rest of the Board Members. The upstairs renovation project will act as an anchor for related, future objectives and growth.

The Board discussed the ILA with the City.

DISCUSSION ITEMS

The Board considered the WBRFA Financial Policy. Many items in the policy already exist; this document would bring them all in to one policy. Board Member Benitz suggested Chief Merritt fill in the blanks and bring the document for approval at the next Board meeting, and the rest of the Board agreed.

ACTION ITEMS

Board Member Benitz made a motion to extend the Temporary ILA with the City by 60 days. Board Member Moon seconded, there were none opposed and the motion carried.

GOVERNING BOARD COMMENTS

Board Member Fox mentioned working with Seth on his portion of the assigned tasks.

Chairman Boyle would like a workshop 7 a.m. Sat. March 18th to discuss the mHc contract information. Materials will be provided ahead of time.

Board Member Clizbe brought up a citizen's emailed concerns. The Board discussed the nature of the email and the policy that addresses its primary concern and agreed to discuss further at the next regular Board meeting.

There was a discussion regarding efforts to address public misinformation regarding taxation and areas of responsibility between the City and WBRFA. It is in the best interest of WBRFA to contribute to these efforts. Staff and Board Members will continue to work to establish and maintain effective communication with the public. There will be more information on this soon.

NEXT SCHEDULED MEETING AND ADJOURNMENT

The next scheduled meeting for the West Benton Regional Fire Authority Governance Board will be Tuesday March 21st, 2017 at 6:00 p.m.

The West Benton Regional Fire Authority Governance Board Meeting was adjourned at 6:50 p.m.

JAY BOYLE, CHAIRMAN

DOUGLAS N. MERRITT, ADMINISTRATOR