

**WEST BENTON REGIONAL FIRE AUTHORITY
REGULAR GOVERNANCE BOARD MEETING
TUESDAY JANUARY 17th, 2017
18:00 HOURS
WBRFA HEADQUARTERS STATION 310**

CALL TO ORDER AND FLAG SALUTE

Chairman Boyle called the West Benton Regional Fire Authority Meeting to order at 6:00 p.m. and led the Board in a flag salute.

ROLL CALL

Chief Merritt conducted a roll call for attendees. Chairman Jay Boyle and Board Members Max Benitz, Richard Clizbe and David Moon were present. Board Member Randy Fox had an excused absence. Captains Seth Johnson and Todd Dormaier were present. Firefighter Scott Friend and Brandon Fogelson from PMH Emergency services were present. Cory Heron was present to take minutes.

APPROVAL OF AGENDA

The Board reviewed the agenda. Board Member Benitz made a motion to accept the agenda as presented. Board Member Clizbe seconded, there were none opposed and the motion carried.

CHAIRMAN ADDRESS

Chairman Boyle expressed appreciation for the work the Board has done so far. The policy groundwork has been set and it will be exciting to move ahead.

Chairman Boyle had a meeting with Craig Marx at PMH and had a positive discussion on possible collaborative efforts with training, housing and billing. A proposal will be put together.

PUBLIC COMMENTS

There were no comments from the public.

APPROVAL OF MEETING MINUTES

The Board reviewed the previous meeting minutes. Board Member Benitz made a motion to approve the meeting minutes from January 3rd, 2017. This motion to approve the previous meeting minutes was seconded by Board Member Clizbe. There were none opposed and the motion carried.

WBRFA BOARD FOR VOLUNTEER FIREFIGHTERS MEETING

There were no Volunteer Firefighter trustee items to discuss.

REPORTS

Chief Merritt reported that the aerial is back in service. The engine with the transmission issue has been repaired but there is a different engine out at the moment that should be back in service soon.

There is information available for Board Members on the Snure seminars.

FINANCIAL BUSINESS

The Board reviewed and discussed the WBRFA Vouchers. A motion to approve Vouchers 2017-028 through 2017-057 in the amount of \$40,133.29 was made by Board Member Benitz and seconded by Board Member Moon. There were none opposed and the motion carried.

FOLLOW-UP ITEMS

Due to weather-related road conditions, most items on the agenda will be tabled until the next meeting.

Robert Merritt from mHc Consulting reported on the expiring 90 day temporary ILA for Fire Prevention Services. Barry Morrow is expected to provide an occupancy list to WBRFA to review and price. The City Administrator has expressed the possibility of adding an inspection fee to the cost of a business license.

GOVERNING BOARD COMMENTS

Chairman Boyle will have an outline of what has been done and what goals remain to discuss at the next meeting to help evaluate the scope of work for the consultant.

Board Member Clizbe would like a breakdown of the EMS, fire and rescue calls.

NEXT SCHEDULED MEETING AND ADJOURNMENT

The next scheduled meeting for the West Benton Regional Fire Authority Governance Board will be Tuesday February 7th, 2017 at 6:00 p.m.

The West Benton Regional Fire Authority Governance Board Meeting was adjourned at 6:17 p.m.

JAY BOYLE, CHAIRMAN

DOUGLAS N. MERRITT, ADMINISTRATOR