

**WEST BENTON REGIONAL FIRE AUTHORITY  
TUESDAY DECEMBER 5<sup>TH</sup>, 2017  
WBRFA HEADQUARTERS STATION 310**

**CALL TO ORDER AND FLAG SALUTE**

Chairman Moon called the December 5<sup>th</sup>, 2017 West Benton Regional Fire Authority regular meeting to order at 6:00 p.m. and led participants in a flag salute.

**ROLL CALL**

Fire Chief Seth Johnson conducted a roll call for attendees. Chairman David Moon and Commissioners Max Benitz, Wendy Fogelson, Randy Fox, and Richard Clizbe were present. Captain Todd Dormaier and Lieutenant Keith Johnson was also in attendance. Administrator Jessica Hansen had an excused absence.

**AGENDA APPROVAL**

The board reviewed the agenda. Commissioner Fox moved to approve the agenda as presented. Commissioner Clizbe seconded the motion. The motion carried.

**PUBLIC COMMENTS**

There were no comments from the public.

**APPROVAL OF MINUTES**

Commissioner Clizbe moved to approve the November 21, 2017 meeting minutes. Commissioner Benitz seconded the motion. The motion carried.

**OLD BUSINESS**

**NEGOTIATION OF IAFF CONTRACT**

Chief Johnson reported that a schedule for contract negotiations needs to be discussed. Many options were discussed regarding the timing of negotiations, and Commissioner Benitz suggested that the contract be negotiated rapidly due to the expiration at the end of the year.

The Board suggested dates of either Dec 11<sup>th</sup> or 12<sup>th</sup> for the first meeting and Chief Johnson will arrange the meeting during that time.

Commissioners Fogelson and Moon will be the Governance Board Representatives to the negotiations.

**NEW BUSINESS**

**GOVERNING BOARD REPORTS**

Commissioner Clizbe reported his conversation with the Benton County Auditor and the requirement to swear in again after winning the election. Commissioner Clizbe reported that the Auditor said both him and Chairman Moon will be receiving something in the mail, and Commissioner Benitz suggested both re-elected Board members go take the Oath of Office regardless.

Commissioner Fogelson inquired about the Fire Chief swearing in and Chief Johnson informed the Board that was not required due to his position not being an elected position.

## **STAFF REPORTS**

Chief Johnson gave a fleet update report that E1352 has been repaired from the damage it received on the last natural cover fire and that W1312 is currently out of service with numerous small issues being worked on in-house.

Chief Johnson gave short report regarding the switchover to Office 365 and new iPad mail applications.

Chief Johnson briefed the Board regarding hiring a new Training Captain, to replace Captain Todd Dormaier, who is transitioning into Operations. Chief Johnson believes he can have a new Captain hired by February 5<sup>th</sup>. Commissioner Clizbe asked about minimum qualifications.

Captain Dormaier reported that 4 recruits have just finished with Structure Academy and will be graduating on Friday. Also, those recruits participated in local IFSAC FF1 testing and performed very well.

## **MONTHLY BUDGET REPORT**

A monthly report was presented showing the October ending cash balance of \$737,539.84

## **VOUCHER APPROVAL**

Vouchers were audited and certified by the Auditing Officer as required by RCW 42.24.080, those expense reimbursement claims certified as required by RCW 42.24.090, and have been recorded on a listing which has been made available to the West Benton Regional Fire Authority

Commissioner Clizbe moved to approve voucher #2017-738 through 2017-784 in the amount of \$44,800.42. Commissioner Fox seconded the motion. The motion carried.

## **FINAL COMMENTS**

Captain Dormaier discussed the relationship between the Volunteers and the Governance Board members.

## **ADJOURNMENT**

With no further business, Chairman Moon adjourned the meeting at 6:27 pm.

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DAVID MOON, CHAIRMAN

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SETH JOHNSON, FIRE CHIEF