

**WEST BENTON REGIONAL FIRE AUTHORITY  
REGULAR GOVERNANCE BOARD MEETING  
TUESDAY OCTOBER 3rd, 2017  
18:00 HOURS  
WBRFA HEADQUARTERS STATION 310**

**CALL TO ORDER AND FLAG SALUTE**

Chairman Moon called the West Benton Regional Fire Authority Meeting to order at 6:00 p.m. and led the Board in a flag salute.

**ROLL CALL**

Interim Fire Chief Seth Johnson conducted a roll call for attendees. Chairman Moon and Board members Max Benitz, Wendy Fogelson, Randy Fox, and Richard Clizbe were present. Captain Todd Dormaier was present. Deputy Chief Byam, Lieutenant Scott Friend was present. Cory Heron was present to take minutes. Tim Stewart was present. Kevin Wesley with TWG Consulting was present.

**AGENDA APPROVAL**

The Board reviewed the agenda. Board member Benitz would like to add a discussion item with possible action on a social media policy. Board member Fox made a motion to approve the agenda with the addition. Board member Clizbe seconded, there were none opposed and the motion passed.

**PUBLIC COMMENTS**

There were no comments from the public.

**PREVIOUS MEETING MINUTES**

Board member Benitz made a motion to approve the Regular Board Meeting minutes from 09/19/2017. Board member Clizbe seconded, there were none opposed and the motion carried.

**WBRFA BVFF TRUSTEE MEETING**

There were no items for the Board of Volunteer Firefighters Trustees to discuss.

**REPORTS**

Staff will be meeting on Friday to discuss station construction projects and quotes.

A follow-up report on the multi-vehicle accident pointed out some strengths and some training needs.

Franklin County will be joining SECOMM around the new year, and subsequent meetings may reduce the number of call types as discussed previously.

Multi-district pump testing will be taking place here until Friday.

An additional voucher sheet was distributed outside of the Board packets due to the County timeline.

Captain Dormaier commented on the positive training collaborations with outside agencies like LifeFlight, District 2 (Swiftwater pending) and EMS.

Board shirts have been ordered and the Balloon breakfast went very well with great visibility and feedback.

Interim Fire Chief Johnson introduced Kevin Wesley with TWG Consulting who has coordinated collective bargaining agreements with IAFF Local 1052 since 2009. The current agreement will expire Dec. 31, 2017.

### **EXECUTIVE SESSION**

The Board recessed the Regular Board meeting at 6:23 pm for an Executive session pursuant to RCW 42.30.110(g) to discuss union negotiations with Kevin Wesley. The Board resumed the Regular Board meeting at 6:39 pm with no action taken in executive session.

The Firefighter Association negotiation meeting will take place Oct. 12<sup>th</sup> at 10 am.

### **FINANCIAL BUSINESS**

Financial reports are being prepared for the budget workshop on Tues.

The Board reviewed vouchers 2017-619 through 2017-637. Board member Fox made a motion to approve vouchers 2017-619 through 2017-635 presented in the amount of \$11,362.76. Board member Fogelson seconded, there were none opposed and the motion passed.

The Board considered a second set of vouchers 2017-638 through 2017-642 in the amount of \$12,741.48 Board member Fox made a motion to approve these vouchers. Board member Clizbe seconded, there were none opposed and the motion carried.

### **FOLLOW-UP ITEMS**

The Board discussed progress on the Administrator/Secretary search. Captains will process the 61 applications and present a short-list of the top 5 or 6 candidates to the Board for the next regular Board meeting. Board member Benitz will represent the Board for the interview process.

### **DISCUSSION ITEMS**

The Board is scheduled to review the 2018 budget at a workshop session Tues. Oct. 10<sup>th</sup> at 6 pm. All questions should be sent to Staff ahead of time so they might be addressed.

Interim Chief Johnson presented a proposal for Mobile Data Terminals using funds generated from surplus sales. There was discussion regarding the benefits, life expectancy and quantity of units. There was consensus to move ahead with action at the next regular meeting to purchase two units with a third mounting base.

The Board considered and discussed insurance coverage and quotes. There was consensus to have staff pursue changing to the Enduris policy presented in the packet with formal action at the next regular Board meeting.

The Board discussed implementing a policy for social media. All personnel, Board members and volunteers should refrain from posting photographs of fire scenes and accidents on social media until there is time for a Board member and the Fire Chief to approve them. Legal counsel is working on a policy to address these concerns going forward. Board member Benitz made a motion to temporarily suspend the posting of any new photographs on the department website or social media until this policy takes effect. Board member Fox seconded, there were none opposed and the motion carried.

### **ACTION ITEMS**

Board member Benitz made a motion to approve the offer from Chairman Moon for Captain Johnson to serve as Fire Chief. Board member Fogelson seconded, there were none opposed and the motion carried.

### **GOVERNING BOARD FINAL COMMENTS**

The Board thanked and congratulated Fire Chief Johnson.

Chairman Moon reported about a meeting with former Commissioner Jay Boyle regarding possible collaborations between WBRFA and Prosser Memorial Hospital. There was consensus that ideas surrounding this effort require serious financial and policy considerations and that time should be taken after the budget process to prepare a possible plan on how to move forward together.

### **NEXT SCHEDULED MEETING AND ADJOURNMENT**

The next scheduled regular meeting for the West Benton Regional Fire Authority Governance Board will be Tuesday October 17th, 2017 at 6:00 p.m.

The West Benton Regional Fire Authority Governance Board Meeting was adjourned at 7:19 p.m.

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DAVID MOON, CHAIRMAN

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SETH JOHNSON, FIRE CHIEF