

**WEST BENTON REGIONAL FIRE AUTHORITY
REGULAR GOVERNANCE BOARD MEETING
TUESDAY SEPTEMBER 19th, 2017
18:00 HOURS
WBRFA HEADQUARTERS STATION 310**

CALL TO ORDER AND FLAG SALUTE

Chairman Moon called the West Benton Regional Fire Authority Meeting to order at 6:00 p.m. and led the Board in a flag salute.

ROLL CALL

Interim Fire Chief Seth Johnson conducted a roll call for attendees. Chairman Moon and Board members Max Benitz, Wendy Fogelson, Randy Fox, and Richard Clizbe were present. Captain Todd Dormaier was present. Lieutenant Brandon Fogelson, and Firefighters Ayala and Cruz were present. Cory Heron was present to take minutes. Citizen Maia Blum was present.

AGENDA APPROVAL

The Board reviewed the agenda. Board member Fox made a motion to approve the agenda as presented. Board member Fogelson seconded, there were none opposed and the motion passed.

PUBLIC COMMENTS

There were no comments from the public.

PREVIOUS MEETING MINUTES

Board member Clizbe made a motion to approve the Regular Board Meeting minutes from 09/05/2017. Board member Benitz seconded, there were none opposed and the motion carried.

WBRFA BVFF TRUSTEE MEETING

There were no items for the Board of Volunteer Firefighters Trustees to discuss.

REPORTS

Interim Fire Chief Johnson is working with City Manager Stockdale on a broad draft ILA from the City of Prosser that resembles the current arrangement whereby the City retains full responsibility for fire inspections, while welcoming voluntary participation of WBFR.

Training Captain Todd Dormaier reported being one month into recruit academy, and that

our four candidates are doing well. The goal of this academy is to become State Accredited, and the staff turnover at District 1 has made the coordination of the academy more of a struggle this year. Tri-city Chiefs may consider pursuing funding for a training director.

Captain Dormaier distributed a 3rd quarter report on calls and drills. Yellow highlights indicate below 75% for drills, and below 10% for calls.

FINANCIAL BUSINESS

Financial reports were included in the packets showing values from Jan through August.

The Board reviewed vouchers 2017-566 through 2017-618. Board member Clizbe made a motion to approve vouchers 2017-566 through 2017-618 presented in the amount of \$53,021.20. Board member Fox seconded, there were none opposed and the motion passed.

FOLLOW-UP ITEMS

The Board discussed progress on the Administrator/Secretary search. Several quality applications have been received to date with more pending. Captains will rank the applications and present a short-list to the Board. It was decided that the interview panel should consist of at least two Board members and both Captains. There is also the possibility of having top candidates complete a project prior to the interview.

Updated Mutual Aid Agreements have been distributed and are awaiting return.

Kevin Wesley has been contacted regarding collective bargaining agreement negotiations. He will attend October 3rd meeting to discuss the process with the Board in an executive session. Negotiation meeting could take place Thurs. Oct 12th at 10 am. Chairman Moon and Board member Fogelson will work with Mr Wesley.

DISCUSSION ITEMS

Staff presented options to address vacation hours that have grown beyond the rollover cap of 200 hours. There was considerable discussion on the benefits and drawbacks of this issue. Board member Clizbe made a motion that the Board accept the MOU allowing staff to rollover all accumulated vacation hours to be used in 2018. Board member Fogelson seconded. Board member Fox abstained, Board member Benitz opposed, and the motion carried.

The Board considered a draft budget review and calendar schedule. Board members Benitz and Fox indicated a preference to review the budget in a separate workshop and the Board decided Tues. Oct. 10th at 6 pm would work for everyone.

EXECUTIVE SESSION

The Board recessed the Regular Board meeting at 7:05 pm for an Executive session pursuant to RCW 42.30.110(g). The Board resumed the Regular Board meeting at 7:37 pm with no action taken in executive session.

ACTION ITEMS

Board member Benitz made a motion to move forward with hiring a Chief, and asked staff and Board to come back with a recommendation on filling the position at the Oct. 3rd meeting. Board member Fogelson seconded the motion, there were none opposed and the motion carried.

GOVERNING BOARD FINAL COMMENTS

Board member Clizbe made edits to the vision statement that he ran by Board members and staff. It was suggested that the new Administrator/Secretary might also be able to help edit this in all relevant areas where it exists.

There will be breakfast offered Saturday morning for the Balloon rally, and Wednesday's training will include a visit from LifeFlight.

NEXT SCHEDULED MEETING AND ADJOURNMENT

The next scheduled meeting for the West Benton Regional Fire Authority Governance Board will be Tuesday October 3rd, 2017 at 6:00 p.m.

The West Benton Regional Fire Authority Governance Board Meeting was adjourned at 7:41 p.m.

DAVID MOON, CHAIRMAN

SETH JOHNSON, INTERIM FIRE CHIEF