

**WEST BENTON REGIONAL FIRE AUTHORITY  
REGULAR GOVERNANCE BOARD MEETING  
TUESDAY April 4, 2017  
18:00 HOURS  
WBRFA HEADQUARTERS STATION 310**

**CALL TO ORDER AND FLAG SALUTE**

Chairman Boyle called the West Benton Regional Fire Authority Meeting to order at 6:00 p.m. and led the Board in a flag salute.

**ROLL CALL**

Chief Merritt conducted a roll call for attendees. Chairman Jay Boyle and Board Members Max Benitz, Randy Fox, Richard Clizbe and David Moon were present. Captains Seth Johnson and Todd Dormaier were present. Firefighter Scott Friend and Brandon Fogelson were present. Cory Heron was present to take minutes.

**APPROVAL OF AGENDA**

The Board reviewed the agenda. Board Member Benitz made a motion to accept the agenda as presented. Board Member Moon seconded, there were none opposed and the motion carried.

**PUBLIC COMMENTS**

There were no comments from the public.

**APPROVAL OF MEETING MINUTES**

The Board reviewed the minutes of the Special Meeting on March 18, 2017. Board member Clizbe made a motion to approve the minutes and Board Member Fox seconded the motion. There were none opposed and the motion carried. Board Member Fox made a motion to approve the minutes from the March 21, 2017 Regular Board Meeting. Board Member Moon seconded the motion. There were none opposed and the motion carried.

**WBRFA BOARD FOR VOLUNTEER FIREFIGHTERS MEETING**

There were no items to discuss at the WBRFA BVFF Trustee meeting.

**REPORTS**

Board Member Fox presented the Board with information on his attendance at the Saturday Seminar in Ocean Shores.

Board Member Benitz & Chief Merritt gave a review to the Board of the successful meeting they attended at HAMMER regarding the Range 12 Fire of last year.

Captain Johnson passed out a timeline in regards to the build-out of the upstairs. He also updated the Board on the status of the ladder truck being out of service.

Captain Dormaier passed out a Drill / Call Attendance spread sheet to the Board and also briefed them on the upcoming house burn scheduled for Saturday April 15, 2017

### **FINANCIAL BUSINESS**

The Board reviewed and discussed the WBRFA vouchers. A motion to approve vouchers 2017-215 through 2017-241 in the amount of \$ 12,864.64 was made by Board Member Fox and seconded by Board Member Benitz. There were none opposed and the motion carried.

### **ACTION ITEMS**

Chief Merritt presented the Board with Resolution #2017-09 for the purpose of surplusing used Radio Pagers. Board Member Clizbe made a motion to approve the Resolution and was seconded by Board Member Benitz. There were none opposed and the motion carried.

### **GOVERNING BOARD COMMENTS**

Chairman Boyle passed out draft copies of Chief Officer and Command Officer Availability and vehicle use policies for the Board to look over

### **NEXT SCHEDULED MEETING AND ADJOURNMENT**

The next scheduled meeting for the West Benton Regional Fire Authority Governance Board will be Tuesday April 18, 2017 at 6:00 p.m.

The West Benton Regional Fire Authority Governance Board Meeting was adjourned at 6:41 p.m.

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JAY BOYLE, CHAIRMAN

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DOUGLAS N. MERRITT, ADMINISTRATOR