

**WEST BENTON REGIONAL FIRE AUTHORITY
REGULAR GOVERNANCE BOARD MEETING
TUESDAY JANUARY 3rd, 2017
18:00 HOURS
WBRFA HEADQUARTERS STATION 310**

CALL TO ORDER AND FLAG SALUTE

Chairman Benitz called the West Benton Regional Fire Authority Meeting to order at 6:00 p.m. and led the Board in a flag salute.

ROLL CALL

Chief Merritt conducted a roll call for attendees. Chairman Max Benitz and Board Members Jay Boyle, Richard Clizbe, Randy Fox and David Moon were present. Captain Todd Dormaier was present. Firefighter Scott Friend was present. Consultant Robert Merritt was present & Cory Heron was present to take minutes.

ELECTION OF 2017 BOARD OFFICERS

The Governing Board Members discussed nominees for the Chair and Vice-Chair positions. Board Member Fox nominated Board Member Boyle for Chairman Position and Board Member Clizbe seconded the motion. Board Member Boyle was elected Chairman on a 4-0 Yes vote with Board Member Boyle abstaining.

Board Member Benitz nominated Board Member Moon for the position of Vice-Chair. Board Member Moon accepted. Board Member Clizbe seconded the nomination. All Board Members were in favor and the nomination carried.

APPROVAL OF AGENDA

The Board reviewed the agenda. Board Member Benitz made a motion to accept the agenda as presented. Board Member Fox seconded, there were none opposed and the motion carried.

PUBLIC COMMENTS

There were no comments from the public.

APPROVAL OF MEETING MINUTES

The Board reviewed the previous meeting minutes. Board Member Benitz made a motion to approve the meeting minutes from December 20th, 2016. This motion to approve the previous meeting minutes was seconded by Board Member Moon. There were none opposed and the motion carried.

WBRFA BOARD FOR VOLUNTEER FIREFIGHTERS MEETING

There were no Volunteer Firefighter trustee items to discuss.

REPORTS

Chief Merritt reported that the aerial should be back in service next week, transmission parts are expected for the engine by the end of the week, and \$1419 was raised for Mustangs for Mustangs at the boot drive.

FINANCIAL BUSINESS

The Board reviewed and discussed remaining WBRFA vouchers. A motion to approve the vouchers 2017-001 through 2017-018 in the amount of \$18,066.65 was made by Board Member Benitz and seconded by Board Member Moon. There were none opposed and the motion carried.

FOLLOW-UP ITEMS

Staff distributed a comprehensive proposal for 2017 Volunteer Stipend program changes.

The Board received information concerning WBRFA Financial Policy that would codify spending circumstances in accordance with State Auditor guidelines. The Board will provide feedback to Staff on the statements presented prior to the next meeting.

The Board discussed the Capital Asset Survey. The discussion included interest in a consensus to get a better handle on finances and determine how best to proceed with achieving Task Force recommendations for responsibly funding replacement vehicles, using information about what each piece of equipment costs WBRFA, and exploring refurbishing and other options.

ACTION ITEMS

Resolution 2017-01 Department of Retirement was considered. Board Member Benitz made a motion to approve this resolution as presented. Board Member Fox seconded the motion. There were none opposed and the motion carried.

WBRFA Resolutions 2017-02 through 2017-06 concerning meeting dates and financial appointments were considered. Board Member Benitz made a motion to approve all resolutions listed. Board Member Clizbe seconded, there were none opposed and the motion carried.

All Board Members signed the Benton County 2017 Signature Record.

GOVERNING BOARD COMMENTS

Board Member Benitz suggested reviewing the contractual scope of work for mHc Consulting at the next meeting.

Board Member Fox wants to continue to move forward and take bites out of bigger tasks.

NEXT SCHEDULED MEETING AND ADJOURNMENT

The next scheduled meeting for the West Benton Regional Fire Authority Governance Board will be Tuesday January 17th, 2017 at 6:00 p.m.

The West Benton Regional Fire Authority Governance Board Meeting was adjourned at 6:56 p.m.

JAY BOYLE, CHAIRMAN

DOUGLAS N. MERRITT, ADMINISTRATOR